

Little Rock School District
David O. Dodd Elementary School
Together Everyone Achieves More
2016-17 Parent Involvement Plan and Parent Information Packet

School Mission: The mission of David O. Dodd Elementary School is to provide an environment for students rich in literacy and technology that fosters critical thinking, problem solving and an appreciation for cultural diversity through collaboration and support of staff, parents and the community to prepare students for the 21st century.



Parent Involvement Committee Members

Principal: Icipine Jones

Parent Facilitators: Lee Wilson

Parent Liaison/Translator: Yerize Isturiz

Teacher: Sarah Buffalo, Boyce Pearson, Minnie Smith,
Carla Abraham, Marilyn James, Katharyn Daniel

Parents: Marcus Palmer

**David O. Dodd is a school-wide Title I campus serving P3/P4 - 5th grades.
(Free and reduced lunch percent: 100%)**

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Dodd Elementary will communicate with parents in the following ways to increase parent involvement and to support classroom instruction:

- Provide regular communication in writing in English and Spanish by posting parental involvement information on the TV monitor in the foyer, in the parent center and office areas.
- Schedule a minimum of two parent/teacher conferences per school year.
- Provide a survey to parents regarding Dodd’s parent involvement policy and Dodd’s Title I program. Contact – *Lee Wilson 447-4326*
- Distribute a monthly newsletter to parents that includes school news, a calendar of school activities and parenting tips related to school achievement. Contact – *Parent Facilitators Lee Wilson 447-4326*
- Send home a daily homework folder or agenda notebook where the teacher and parent can communicate about student progress and behavior.
- Provide parents with quarterly report cards with information regarding their child’s academic progress.
- Teachers will routinely contact parents on an individual basis to communicate about their child’s progress.
- Send brochures home with students, post notices in school facilities and public buildings, utilize parent link and provide information for local newspapers and radio stations about parent workshops and meetings.

Dodd Elementary will plan the following meetings to increase parent involvement and build staff and parent capacity at Dodd:

Calendar of Events	Date	Contact (447-4300)
Back to School Bash	August 15, 2016	Wilson
Open House	September 1, 2016	Harden/Wilson
Title One Meeting	September 1, 2016	Wilson/Jones
Fall Book Fair	September 16 - 23, 2016	Daniel
Grandparent’s Week	September 16-22, 2016	Daniel/Wilson/Harden
Fall Carnival	October 27, 2016	LaBerge, Grubbs, Warford
Book Character Dress Up Day and Parade	October 31, 2016	Daniel

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Parent Teacher Conferences	Oct. 14 & 15, 2016 Feb. 15, 2017	Harden
Math Night 3rd - 5th Grades	November 3, 2016	Grubbs, LaBerge
ViPS Reading Day	November 15, 2016	Daniel/Buffalo
Math Night PreK - 2nd Grades	December 8, 2016	LaBerge, Grubbs
Holiday Music Program	December 17, 2016	Boyce Pearson
100 Day Celebration	*January 15, 2017	Ingram/Huckelby
Valentine Dance	*February 9, 2017	Johnson/Warford
Spring Book Fair	February 17 - 24, 2017	Daniel
Black History Program Martin Luther King, Jr.	February 25, 2017	Pearson/Fleming /Davis
Dr. Seuss/Read Across America Week Celebration	February 27 – March 3, 2017	Daniel
Parent Volunteer Appreciation Breakfast	TBA	Daniel/Burchett/ Wilson
Cinco de Mayo	May 5, 2017	Isturiz/ Smith/Dillon/ Swinton-Day
Field Day	May 27, 2017	Blake/Buffalo/Abraham
Fifth Grade Promotion	*May 26, 2017	Goldman/Harden/Warford
Pre-K Promotion	*May 20, 2017	Buffalo/Ingram

- *Tentative Dates- Subject to change*

Dodd will provide information to parents about volunteer opportunities in the following ways:

- Recruit parents to volunteer as mentors using the AR Kids Read Tutor Model and tutors to work with targeted students. Contact *Lee Wilson 447-4326*
- Provide professional development for teachers designed to enhance the understanding of effective parental involvement strategies. The professional development for administrators is designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. Contact *Leiphine Jones 447-4300*

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Dodd will work with parents to update a School-Parent-Compact in the following way:

- Discuss the School-Parent Compact with parents, staff and students during parent meetings such as Test Taking Skills Night and the Black History Program. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which Dodd staff and parents will build and develop.

Dodd will provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the annual Title I meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program in the following ways:

- Continue to support the Parent Teacher Association (PTA) in order to foster parental and community involvement within the school.
- To take advantage of community resources, consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.
- Coordinate and integrate parental involvement strategies with parental involvement strategies under other programs, such as the Comprehensive Literacy Model and state-run pre -school programs.
- Involve parents on the School Leadership Committee Team for school improvement. They are Marcus Palmer. The meeting is held the 2nd Thursday of each month at 2:45 p.m.

Dodd will provide resources for parents in the following ways:

- Distribute informational packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (*notes, phone calls, e-mail...*). Contact Lee Wilson 447-4326
- Promote and support responsible parenting as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review. Contact Lee Wilson 447-4326

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- Maintain a parent center and provide opportunity for parents to check out materials and use the computer in order to check student grades. The parent center is located in the foyer adjacent to the office area along with the computer. Contact Lee Wilson 447-4326
- Include in Dodd's policy handbook Dodd's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions. Contact *Lciphine Jones 447-4300*
- Parents can access their child's grades through EDLINE using a PIN number they received at the beginning of the school year. Parents can have access to online resources, First in Math, MyOn, Rossetta Stone and Lexia to track their child's progress. Parents may use e-mail to communicate with members of the school staff. Each classroom teacher is responsible for maintaining their classroom e-mail.
- Offering one community wide event each semester to inform parents of strategies that increase student achievement and aid in successful school transitions. These events are a collaborative effort of the Little Rock School District's Southwest Side Cluster of schools. For more information please contact Lee Wilson 447-4326, or Kaye Rainey, the districts Parental Involvement Coordinator at 447-3358.
- Dodd's principal has designated a certified staff member who is serving as facilitators: Lee Wilson 447-4326
- To take advantage of community resources, consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement. Contact Lee Wilson 447-4326
- Coordinate and integrate parental involvement strategies with parental involvement strategies under other programs, such as the Comprehensive Literacy model and state-run preschool programs. Contact Lee Wilson 447-4326

Dodd will engage parents in the evaluation of our parental involvement efforts in the following ways:

- Engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

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Dodd will use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year in the following ways:

- Ask parents to fill out a parent interest survey during parent conferences or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically. Contact Lee Wilson 447-4326
- Use the results of the parent interest survey to plan the parental involvement activities for the year. Contact Lee Wilson 447-4326
- Evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation. Contact Lee Wilson 447-4326

Dodd will plan an annual Title I meeting that must be conducted separately in the following ways:

- Conduct an annual Title I meeting on September 1, 2016 for parents of students who participate in the School wide Title I Program. Contact Lee Wilson 447-4326
- Hold its annual Title I meeting September 1, 2016 separate from any other meetings or activities to ensure that there is ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet. They include in Math: SMI, Universal Screener, IOWA, and SOAR. In Literacy DRA/WRAP Journeys, Comprehensive Literacy Screeners, SOAR, IOWA
- David O. Dodd School is a member of Johns Hopkins University National Network of Partnership Schools (NNPS). The NNPS School, Family and Community Partnership model is designed to enhance parent participation and involvement in the school and community. The model is researched based and references six types of involvement: Parenting, Communicating, Volunteering, Student Learning, Decision-Making and Collaborating with the Community. To support the six types of involvement, David O. Dodd Elementary School participates on the LRSD NNPS Southeast Side School Cluster Team. For more information contact Lee Wilson 447-4326.

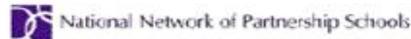
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**Six Types of Involvement:
 Keys to Successful Partnerships**

	<p><u>Parenting</u> Assist families with parenting skills and setting home conditions to support children as students. Also, assist schools to better understand families.</p>
	<p><u>Communicating</u> Conduct effective communications from school-to-home and from home-to-school about school programs and student progress.</p>
	<p><u>Volunteering</u> Organize volunteers and audiences to support the school and students. Provide volunteer opportunities in various locations and at various times.</p>
	<p><u>Learning at Home</u> Involve families with their children on homework and other curriculum-related activities and decisions.</p>
	<p><u>Decision Making</u> Include families as participants in school decisions, and develop parent leaders and representatives.</p>
	<p><u>Collaborating with the Community</u> Coordinate resources and services from the community for families, students, and the school, and provide services to the community.</p>

Epstein, et. al. 2002. *School, Family, and Community Partnerships: Your Handbook for Action, Second Edition*. Thousand Oaks, CA: Corwin Press, Inc.



Six Types of Involvement: Keys to Successful Partnerships

Claves para una Asociación Exitosa Seis Tipos de Participación

Use las claves de una asociación exitosa para desarrollar un programa amplio de seis tipos de participación entre la familia y la comunidad para aumentar el éxito del estudiante.

**PADRES:**

Dar asistencia a las familias con técnicas para la crianza y el establecimiento de las condiciones del hogar necesarias para darle apoyo a los niños estudiantes. Dar también asistencia a las escuelas para que comprendan a las familias.

**COMUNICACIÓN:**

Tener comunicación efectiva entre la escuela y el hogar, y viceversa, sobre los programas escolares y el progreso del estudiante.

**VOLUNTARISMO:**

Organizar a voluntarios y público en general para darle apoyo a la escuela y a los estudiantes. Proporcionar oportunidades para voluntarios en varias localidades y en distintos horarios.

**APRENDIZAJE EN EL HOGAR:**

Involucrar a la familia en las tareas de sus hijos así como también en otras actividades y decisiones relacionadas al currículo.

**TOMA DE DECISIONES:**

Incluir a las familias como participantes en las decisiones de la escuela y desarrollar líderes y representantes entre los padres.

**COLABORACIÓN CON LA COMUNIDAD:**

Coordinar los recursos y los servicios de la comunidad para las familias, los estudiantes y la escuela. Proporcionar servicios a la comunidad.

Para mayor información, visite el "website" de National Network of Partnership Schools at Johns Hopkins University: www.partnershipschools.org.

Little Rock School District
Dwight D. Bennett Elementary School
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Dwight D. Bennett Elementary Phone Extension #s			
Main (501) 477-4300			
Kipline Jones, Principal (501) 477-7432		Fax (501) 477-4301	
CLASSROOM TEACHERS		SPECIALISTS	
M. Smith - P3	74309	A. Blake - P.E.	74330
S. Buffalo - P4	74334	H. Brown - Literacy	74319
T. Ingram - P4	74348	C. Burchett/Romain	74353
C. Long - Kindergarten	74342	D. Shepherd - G/T	74340
L. Wilson - Kindergarten	74326	D. Fleming - Speech	74359
O. Minjares - 1st Grade	74314	M. Harden - Counselor	74304
T. Huckelby - 1st Grade	74310	K. Daniel - Media Office	74306
C. Williams - 1st Grade	74313	K. Johnson - Art	74356
C. Abraham - 2nd Grade	74355	K. Brooks - Nurse	74305
Y. Davis - 2nd Grade	74322	B. Pearson - Music	74338
L. Dillon - 2nd Grade	74312	C. Neumeier - Reading	74336
M. James - 3rd Grade	74331	T. Miller - Resource	74360
K. LaBerge - 3rd Grade	74315	MISCELLANEOUS	
K. Grubb - 3rd Grade	74316	A.V. Room	74351
B. Flint - 4th Grade	74354	Cafeteria - D. Garcia	74307
B. Day - 4th Grade	74361	CARE	74345
Y. Goldmon - 5th Grade	74317	C. Burchett/Computer Lab	74339
E. Warford - 5th Grade	74346	Conference Room	74350
S. Schouweiler - SPED	74323	Custodial Office	74321
		Lounge	74343
		Media Center	74328
		Office - Y. Isturiz	74347
		Secretary - S. Richard	74303

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2016-17 Parent Volunteer Survey
David O. Dodd Elementary

Parent's Name: _____ Phone # _____

Email: _____

Student's Name _____ Teacher(s) _____

1. What are the best times for you to come to school?
a. Morning b. Afternoon c. Evening

2. Dodd Elementary encourages parent involvement. Would you like to be involved with the school?
a. Yes
b. No If you answered no, please tell us why: _____

3. If you answered yes, please tell us what you would feel comfortable doing:
____ Help in the office or library ____ Attending field trips ____ Special Event Volunteer ____
Copy Room Volunteer ____ Take it Home Volunteer ____ Other _____

4. Is there anything that prevents you from becoming involved that we could help you with?
____ Child Care ____ Transportation issues ____ Interpretation needed Other _____

5. How would you like to be notified of meetings and events?
____ Phone call ____ Flyers ____ Email Other _____

6. If the school offered classes what would you be interested in?
____ Computers ____ English as a Second Language (ESL) ____ Spanish Classes for
Parents ____ How to help students succeed ____ Help with understanding
homework ____ Parent Training (such as Leadership, Advocacy, Education,
etc.) Other _____

Is there anything else you would like to tell us?

YOUR INPUT IS VERY IMPORTANT. PLEASE RETURN THIS SURVEY TO LEE WILSON BY _____.
THANK YOU!

Parent Center Location and Hours of Operation

The Dodd Parent Center is conveniently located in the lobby near the entrance of the school. The daily hours of operation are 8:00 am to 2:35 pm Monday through Friday.

The mission of our Parental focus

The purpose of the Parent Center is to actively engage parents and caregivers of our Dodd students as full partners in their child's education. The Parent Center provides parents and guardians a place to access a computer with free internet service as well as resources and materials that support and encourage the home-school connection.

Why we believe parents are important

They are Patient

They are Awesome

They are Respectful

They are Encouraging

They are Noble

They are Trustworthy

Join us

It takes a village. None of us can do this very important job alone!!! Please plan to stop by the Dodd PARENT CENTER often. We have a wealth of information and knowledge to share.

Join Dodd PTA

Dodd PTA Dues are \$5.00 for the entire school year. Each additional membership is just \$3.00. Remember that family, friends, relatives, neighbors and community businesses can also join the Dodd PTA

Submit your PTA Dues to Sarah Buffalo at Dodd Elementary.



Make Tracks to Join the Dodd's PTA

Welcome to the 2016-2017 school year at Dodd. The PTA is planning a year filled with great programs and activities for all!

Joining the PTA, you can help your children enjoy the many programs that PTA membership sponsors, such as:

*Back to School Bash
Fall Carnival
Music Program
Valentine's Dance
Field Day*

*Black History Program
Literacy & Math Night
Test-Taking Skills Night
Science Fair & Technology Night
Teacher Appreciation Week*

Membership dues will be \$5.00 for the whole year!!! Each additional membership is just \$3.00!!! Remember that family, friends, relatives, neighbors and community businesses can also join the Dodd PTA.

If writing a check please make it payable to "Dodd PTA"

1 member = \$5.00, 2 members=\$8.00, 3 members=\$11.00, 4 members=\$14.00,

5 members= \$17.00, 6 members= \$20.00 and on

Member name: _____ () check if paid

Student name: _____ Student Grade _____

Phone number: _____

E-mail address: _____



**DAVID O. DODD ELEMENTARY
2016-2017 TITLE I SCHOOL COMPACT**

Parent/Guardian: I want my child to achieve. Therefore, I will:

- Make sure my child attends school regularly, on time and with all required work
- Read with my child and establish a time for homework
- Attend parent/teacher conferences (at least 2) and join PTA
- Support the discipline plan, rules, regulations and uniform policy of the school

Student: It is important that I work to do my best. Therefore, I will:

- Respect others – staff and students
- Follow directions
- Be orderly and quiet
- Line up in alphabetical order
- Walk in the building
- Be in the classroom on time
- Have necessary supplies and homework assignments daily

Teachers: It is important that students achieve. Therefore, I will:

- Provide challenging instruction and meaningful homework
- Hold (at least 2) parent conference for each student and join PTA
- Communicate regularly with parents about their child's progress
- Encourage student to Believe, Achieve and Succeed!!!

Principal: It is important that students have every opportunity to be successful. Therefore, I will:

- Empower parents, student and teacher to be active in the school program
- Visit classroom frequently and monitor student progress
- Provide a structured learning environment, orderly and quiet
- Communicate regularly between home/school and join PTA

Parent: _____

Student: _____

Teacher: _____ **Grade** _____

Principal: _____

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**ESCUELA PRIMARIA DAVID O. DODD
TITULO 1 COMPACT 2016-2017**

Padres/Guardian: Quiero que mi niño/a progrese en la escuela. Por ese motivo yo me comprometo a que:

- Estaré seguro que mi niño/a asista a la escuela regularmente , este a tiempo y haga sus tareas.
- Leeré con mi niño/a y estableceré un lugar para que el/ ella haga las tareas.
- Asistiré a las conferencias de Padres y Maestros por lo menos 2 veces). Me haré miembro del P.T.A.
- Apoyaré el plan de disciplina, las reglas, y regulaciones y seguiré la poliza de los uniformes de la escuela.

Estudiante: Es muy importante que yo trabaje para ser lo mejor que pueda en mi clase. Por ese motivo yo me comprometo a:

- Respetar a todos los trabajadores de la escuela y a los estudiantes
- Seguir las direcciones.
- A ser ordenado y guardar silencio.
- Hacer la linea en orden alfabético.
- Tener los materiales necesarios y hacer las tareas diariamente.

Maestros: Es muy importante que los estudiantes progresen: Pore se motivo yo me comprometo a:

- Proveer una educación que rete al estudiante y que el/ ella pueda comprender las táreas.
- Tener dos conferencias con los padres de cada estudiante y hacerme miembra del PTA
- Me comunicaré regularmente con los padres acerca del progreso de su niño/a.
- Ayudaré al estudiante a que crea en si mismo y progrese en sus estudios para que tenga exito!

**Principal: Es importante que el estudiante tenga toda clase de oportunidades para que tenga exito:
Por ese motivo yo me comprometo a:**

- Darle el permiso a todos los padre, estudiantes y ha los maestros/as para que participen y se mantengan activos en todos los programas de la escuela.
- Que visiten frecuentemente y observen las clases.

Firma/ Padres: _____

Nombre del Estudiante _____

Maestro/a: _____

Grado _____

Principal: _____