

Franklin Elementary School

Parent Involvement Plan

2016-2017

Principal- Lori Brown
447.4600

Parent Facilitator-April Agnew
447.4671

Parent Involvement Coordinator- Angelia M. Johnson
447.4625

PTA President-Ebony Adams
447.4652



School Mission: The mission of the Franklin School, staff, parents and stakeholders is to work as a team to provide an educational program that enables our children to become proficient in reading, writing, and math. Our commitment is to provide the skills necessary for children to become self-assured, successful, productive citizens and lifelong learners. Franklin Elementary (K-5th grades) is a school-wide Title I School with 100% of our students on the free lunch program. We are currently in year six of school improvement.

Parent Involvement Committee Members

Lori Brown, Principal
April Agnew, Kindergarten Teacher/Parent Facilitator
Angelia M. Johnson, Parent Involvement Coordinator
Malorie Turner, Counselor
Gloria Carroll, Teacher/PTA Representative
Tamika Freeman, Teacher
Khaleelah Muhammad, Teacher
Nona Whittaker, Teacher
Shay Wesley, Parent/ PTA Secretary
Ivy Chan, Parent
Shawn Watkins, Parent
Paul Armstrong, Parent
Noah Taylor, 4th Grade Student
Nya Bennett, 5th Grade Student
Bill Whipple, Community Representative
Senator Joyce Elliot, Community Representative

Franklin will build and maintain collaborative relationships between school, home and the community through effective communication in the following ways:

- Classroom teachers, principal and counselor will send home weekly or monthly newsletters to inform parents about classroom activities, special announcements and reminders
- Teachers will encourage two-way communication with parents through student agenda books, e-mail, notes, letters, phone calls
- Primary teachers will communicate with parents daily through student folders that are sent home each day
- Parent/teacher conferences
- Parent Leadership Meetings in which team members will learn to train other parents to become effective school volunteers (Parents will be trained through the Parents Empowering Parents (PEP) Program)
- Orientation meetings for parents of Pre-K students going to kindergarten, second graders going to the intermediate level and fifth graders going to middle school
- Counselor will arrange for the classroom teacher to have an interpreter when needed for conferencing with parents who do not speak English
- Counselor will communicate with the district liaison for homeless students to ensure that their needs are met for uniforms, lunch/breakfast and transportation

Persons responsible: Malorie Turner-Counselor-447.4604

and Angelia M. Johnson – Parent Involvement Coordniator-447.4625

Parents will receive a monthly calendar of events and reminders through flyers and parent link –

Persons responsible: Lori Brown-Principal-447.4602 and Mildred Simmons-Secretary-447.4609

Major announcements will be sent home in Spanish to Hispanic families

Person responsible: Malorie Turner-Counselor-447.4604

Student progress will be accessible through Edline, parents will also receive interim reports, progress reports and quarterly report cards-**Parents will be trained for Edline and other types of technology that will be useful in assisting their child(ren) improve their academic skills by Tammy Smith 447.4614 and Stephanie Wolmarans 447.4623 during the first semester. Additional and ongoing training will be done by the librarian-Brittani Brooks-447.4606**

Franklin will build and sustain the parent involvement program through a series of accountability systems:

Copies of the students' standardized test results will be sent to parents at the beginning of the school year-**Persons responsible: Classroom teachers will send test results home-447.4600**

During open house, overall school test results and suggestions for improvement will be shared with parents-**Persons responsible: Lori Brown-Principal-447.4602, Almeda Giles-Math Coach-447.4658 and Clarissa White-Literacy Coach-447.4626**

Staff will meet with parents to discuss the statewide assessment system, standards and other accountability measures-**Person responsible: Lori Brown-Principal-447.4602 (September 1, 2016)**

Teachers will create Academic Improvement Plans based on benchmark scores for students who score basic and below. The plan including the student's level of progress toward becoming proficient or above is discussed with the parent at least two times per year.

Student behavioral plans will be created SBIT (Strategies Based Intervention Team) which includes but is not limited to the principal, teachers who are directly involved with the student, parent(s), and math/literacy facilitators to help the student improve his/her behavior when needed.

Our teachers are required to take no fewer than two (2) hours of professional development for teachers which is designed to enhance their understanding of effective parent involvement strategies every other year. Administration is required to take at least three (3) hours to enhance their understanding of effective parent involvement strategies and the importance of administrative leadership in settling expectations and creating and a climate conducive to parent participation. Note: **Teachers received their parent involvement training in the spring of 2016. Records of attendance and agenda are on file in the Parent Involvement Office – Angelia M. Johnson 447.4625 and the district office of parent involvement 447.1000. Training will be updated during the 2017-2018 school year.**

Franklin's staff and parents worked together to create a Home/School Learning Compact. It outlines how parents, students and staff share the responsibility for improving students' academic achievement levels.

Person responsible: School Secretary – Mildred Simmons 447.4609

A group of parents are a part of the school improvement planning team. They meet with the committee members at the beginning of the school year and throughout the school year in monthly meetings to review, give input and make adjustments within the plan when necessary.

We will engage parents in the annual evaluation of the Title I Program's parental involvement efforts by conducting a needs assessment involving staff, stakeholders and parents. The committee will make adjustments or changes when necessary. The evaluation will include numbers that indicate whether the level of parent participation in meetings and activities is growing as well as the impact that parent participation is having on student achievement. **Meeting will be facilitated by Lori Brown-Principal -447.4602, Melvin Campbell – 5th Grade Teacher – 447.4628, Clarissa White – Literacy Coach – 447.4626 and Almeda Giles – Math Coach– 447-4658. Annual evaluation will be conducted in October 2016.**

Persons responsible: Angelia M. Johnson-Parent Involvement Coordinator – 447.4625 and April Agnew- Kindergarten Teacher/Parent Facilitator - 447.4671.

Parent surveys relating to what parents feel we can do to support their child academically will be administered in October, 2016 and throughout the year for new parents. **Parents will receive surveys from the classroom teacher and complete during parent conference days. Results will be collected by Angelia M. Johnson – Parent Involvement Coordinator – 447.4625 and April Agnew – Parent Facilitator – 447.4671.** We will use the results of the surveys to plan for upcoming parent involvement activities. We will evaluate the impact of suggested activities at the end of the school year and give parents the results.

Parents will be provided with a parent handbook which includes information on resolving parental concerns through due process.

We have planned the following meetings to increase parent involvement at Franklin:

Monthly Parent Leadership Meetings- October 26, 2016, November 30, 2016, December 14, 2016, January 25, 2017, February 22, 2017, March 29, 2017, April 26, 2017 and May 24, 2017.

Two parent leadership trainings where parents will be trained to become trainers of other parents in how to become an active school volunteer December 14, 2016 and February 22, 2017.

Persons responsible: Parent Facilitator- April Agnew-447.4671, Parent Coordinator- Angelia M. Johnson 447.4625 and Passport Afterschool Program Director -LaShanna Bruce- -224.7171

Two family literacy/math nights to train parents how to help their children to improve in reading and math skills October 26, 2016 and March 29, 2017.

Persons responsible are: Clarissa White- Literacy Coach- 447-4826, Almeda Giles- Math Coach- 447-4658 and April Agnew- Parent Facilitator- 447-4671

Franklin's annual spelling bee where students can use parents as a life line on

Person responsible is: Nona Whittaker- GT Coach- 447.4622

Kindergarten through fifth grade Students who attend the Passport Tutoring Program at the Tyler Opportunity Learning Center are required to attend, with their families, a monthly family dinner where parents pair with parents from the community to learn effective parenting strategies, how to become more involved with their child's education, the importance of joining and becoming actively involved in PTA Meetings and Parent Conferences. Dinners are served for 10 families per night every second Wednesday and Thursday each month.

Persons responsible are: Counselor – Malorie Turner – 447.4604, Parent Involvement Coordinator – Angelia M. Johnson – 447.4625 and the Tutoring Program Director- LaShanna Bruce-224-7171

We will make parents aware of a variety of opportunities for them to volunteer:

During registration, parents will receive information packets which will include the parent involvement plan and ways that home and school can build a successful team working relationship. **Teachers will be responsible for communicating the opportunities to their parents-447-4600**

Parent volunteer opportunities list will be provided during registration and as each new student enters- **Persons responsible are Parent Involvement Coordinator-Angelia M. Johnson- 447.4625 and Parent Facilitator-April Agnew-447.46071 will provide list in parent packets during Open House.**

Parents and teachers are encouraged to join the Parent Teacher Association to foster parental and community involvement within our school.

Persons responsible are: PTA Staff Rep-Gloria Carroll-447.4652, Parent Involvement Coordinator-Angelia M. Johnson-447.4625, Parent Facilitator-April Agnew-447.4671 and teachers-447-4600.

Parent resources will include:

The parent center has a large selection of pamphlets, books and brochures with resource information for ways a parent can help their child succeed in school and be a responsible parent. All materials are available in the Parent Center for parents to take a copy or check out for personal use.

The Parent Center is now available to parents between 8:00am - 2:00pm each day.

The person to contact is: Parent Involvement Coordinator- Angelia M. Johnson- 447.4625.

The library has a section of books and games available for check out for parents to assist their child academically. Computers are available for parent use to check EdLine and educational web sites. **The school library is open from 7:30-2:30. Librarian is Brittani Brooks-447.4606. There is also a computer available on in the Parent Center from 8:00am – 2:00pm; the person to contact is the Parent Involvement Coordinator – Angelia M. Johnson- 447.4625.**

Franklin provides each parent with a parent handbook which includes the process for resolving parental concerns through due process, homework policy, dress code, Home School Learning Compact, District Mission and School Mission and Parent Contract

A parent coordinator is available on campus daily. **Parent Involvement Coordinator – Angelia M. Johnson -447.4625.**

The National Network of Partnership Schools (NNPS) invites schools to use research-based approaches to organize and sustain excellent programs of family and community involvement that will increase student success in school. Franklin Elementary School collaborates and supports the Central- East Cluster Team. Partnership Programs focus on Six (6) Key to Improvement identified by educational researchers as the critical components of home/school/community connections.