



Parent Information Pack

2015-2016

An informational guide for families of McClellan High School

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FREQUENTLY USED NUMBERS

Front office: 447-2100

Nurse Karen Terry: 447-2105

Counselors: Wanda Keith (A-F) 447-2118

Jacqueline O'Connor (G-M) 447-2120

Carol Heavin (Mo-Z) 447-2119

Guidance Office: 447-2110

Parent Center: 447-2157

LRSD Central Office: 447-1100

take our parent survey!



3 minutes!

5 questions!

visit:

<https://www.surveymonkey.com/r/FFP636C>

**or scan the barcode below
using your android phone!**





LITTLE ROCK SCHOOL DISTRICT
Home/School Learning Compact

School Name: _____ Date _____

Student Name: _____ Grade _____

School Mission: _____

Parent/Teacher/Student Agreement

The _____ envisions the highest level of success for every individual. We make the commitment to motivate, to challenge, and to inspire each other to become the best we can possibly be.

To accomplish this, parents, teachers, and students need to work together. We ask that you promise to do this by completing and signing the part of the agreement that belongs to you.

Parent/Significant Adult checklist includes: I will do my personal best to:

Supervise the completion of student homework (A sheet explaining how to "supervise" homework should be attached to this agreement.)

Attend at least one (2) parent/teacher conference, if needed, for each of my children.

(Choose at least three (3) of the following)

I will do my personal best to:

Attend at least two (2) school functions/assemblies. (examples are: discipline assemblies, Black History programs, Hispanic programs, Music programs, Awards Day and Contests.)

Volunteer as a classroom helper. (We suggest 30 minutes per semester.)

Help with the monthly Wallace Newsletter.

Help with other activities. (Examples are: Health Screening, Badge Day, Market Day, Book Fair.)

Eat lunch with my child at least two (2) times per year.

Prepare materials for the teacher on my own time at home.

Attend a Parents-as-Partners in Education activity.

Be a Spanish or foreign language translator.

Write in your own suggestion. (What special skill or activity can you share?)

I need child care to participate in these activities.

Parent/Significant Adult's Signature _____ Date _____

Student checklist includes: I will do my personal best to:

- Return my homework completed.
Follow the school rules.
Follow the classroom rules.
Respect other people and the community.

Student's Signature _____ Date _____

Teacher checklist includes: I will do my personal best to:

- Provide a safe and caring learning environment where your child will begin to be responsible for his/her own behavior and learning.
Follow the curriculum designed for your student as explained in the I.E.P.
Take into account individual strengths in children.
Help your child follow the school and classroom rules.
Keep you informed of your child's progress on a regular basis.
Schedule parent/teacher conferences to accommodate parents' schedules.
Attend school functions.
Help you with how you can help your child at home.
Teach in all areas of intelligence.
Assign homework and record the return of homework.

Teacher's Signature _____ Date _____

Keys to Successful Partnerships: Six Types of Involvement



Parenting

Assist families with parenting skills and setting home conditions to support children as students. Also, assist schools to better understand families.



Communicating

Conduct effective communications from school-to-home and from home-to-school about school programs and student progress.



Volunteering

Organize volunteers and audiences to support the school and students. Provide volunteer opportunities in various locations and at various times.



Learning at Home

Involve families with their children on homework and other curriculum-related activities and decisions.



Decision Making

Include families as participants in school decisions, and develop parent leaders and representatives.



Collaborating with the Community

Coordinate resources and services from the community for families, students, and the school, and provide services to the community.

ideas for parents

Easy Ways to Build Assets for and with Your Child

FAST FACTS

**ASSET #23:
Homework**

Youth are more likely to grow up healthy when they report doing at least one hour of homework every school day.

53%

of youth surveyed by Search Institute have this asset in their lives.*

What Are Assets?

Assets are 40 values, experiences, and qualities that help kids succeed. "Homework" is one of five commitment-to-learning assets.

* Based on Search Institute surveys of 217,277 6th- to 12th-grade youth throughout the United States during the 1999-2000 school year.

Homework Helpers

The most you may hear about homework from your child is that he or she hates it, doesn't have any, or has too much of it the night before a test. But it's more likely that your child is actually lacking in some essential homework skills.

Judy Dodge, author of *The Study Skills Handbook* and a study-skills consultant, says young people need to incorporate three key skills to do homework well.

1. Organizational skills—Young people need to develop ways to ensure that homework can be worked on, such as finding a homework site, creating a homework filing system, and using visual organizers.

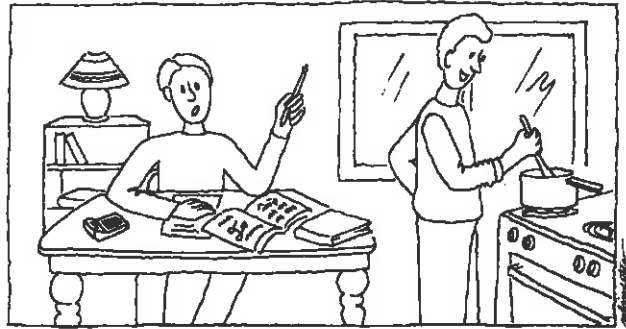
2. Time management skills—Children should set a consistent time to study, eliminate distractions, get proper sleep, take needed breaks, and accurately project how long an assignment will take.

3. Study strategy skills—Children need to know and use a variety of learning strategies, such as rewriting, drawing, memorizing aloud, and making flash cards.

In addition, Dodge suggests young people create a daily homework checklist that includes:

- Carefully copying the homework assignment from the teacher's instructions.
- Bringing home all materials needed from school.
- Beginning to study at a set time.
- Putting all their effort into doing the homework well.
- Placing the homework near the door to take back to school the next day.

Once children get the hang of homework basics, then they can become more creative with their study strategies. Keep encouraging them to stick with it.



time together

Four ways to help your child improve her or his homework skills:

1. Plan dinner and other family events around your child's homework schedule.
2. Make a study corner. Use the same place such as a table, couch, or chair for helping your child review material before a test.
3. Encourage your child to study with other students when appropriate.
4. Make a point to look over your child's finished homework.

Quick Tip:

Encourage your child to read or study something—even if he or she doesn't have homework.

A challenge . . . Only 45% of boys have this asset, compared with 59% of girls.

How You Can Help

Helping your child with homework may be difficult for some parents. If it isn't easy for you, try anyway. You don't have to teach your child the answer. The important thing is for your child to learn how to find the answer. If they watch you learn, they learn, too.

Don't be afraid to talk with teachers if your child seems to be getting more homework than he or she can handle.

Consider the possibility of starting a rotating "Homework House" in your neighborhood. Each day a different home can provide space, encouragement, and help with homework.

Creating a Homework Haven

Children need a place of their own when it comes to doing homework. Setting up a homework area will encourage your child to study on a regular basis.

- Find a space away from distractions—including television noise and people talking on the phone.
- The area should include a chair, a lamp, and a sturdy writing surface.
- Make sure all necessary materials are available, such as pencils, paper, a dictionary, computer equipment (if available), and all the materials needed from school for the assignment.
- Include a basic personal reference library: a dictionary, thesaurus, almanac, desktop encyclopedia, and atlas.

talk together

Questions to discuss with your child:

- *At what time of day is it easiest for you to study: morning, afternoon, or evening? Why?*
- *What are the benefits of doing homework?*
- *Is it distracting or helpful to play music? Is certain music better?*

More Help for Parents

The Homework Handbook: Practical Advice You Can Use Tonight to Help Your Child Succeed Tomorrow by Harriett Cholden, M.Ed., and John Friedman, Ph.D., has many ideas on common homework problems. (Published by McGraw-Hill/Contemporary Books.)

How to Be School Smart: Super Study Skills by Elizabeth James, Carol James, and Carol Barkin contains commonsense advice on how to organize and carry out schoolwork. (Published by Beech Tree Books.)

FiNAL WoRD

**"The more you study, the more you find out you don't know,
but the more you study, the closer you come."**

—Cozy Cole

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ideas for parents

Easy Ways to Build Assets for and with Your Child

FAST FACTS

**ASSET
CATEGORY**

**Commitment
to Learning**

The more your child is committed to learning, the more likely he or she is to grow up healthy.

**Youth
Speak**

- "Feed my interests."
- "Respect my choices and allow me to devote time to school."
- "Help me treat school as if it is my job."

Encouraging Children to Love Learning

We're turning the corner. In 1983, the National Commission on Excellence in Education said that our nation's schools were in trouble. "The educational foundations of our society are presently being eroded by a rising tide of mediocrity that threatens our very future as a Nation and a people," the committee reported. But recent studies by the National Center for Education Statistics found promising changes, including:

- More students are taking high-level courses.
- Fewer high school students are dropping out.
- Scores in math and science have improved.
- A higher percentage of young people are going to college after graduation.

As a nation, we are making a firm commitment to education. Our job as parents is to encourage our children to value learning and make a personal commitment to it. How do we do that, especially when many kids say school is boring or no fun?

Most important is to be a role model. Show your child your enthusiasm about learning new skills and information. Remember that learning



doesn't happen only in school. Encourage and support children to find things that get them excited about learning—and provide opportunities (in school and elsewhere) to help them develop those interests further.

By doing so, you'll get your child excited about learning and committed to education.

Quick Tip:
Choose one new thing to learn, and let your child observe your learning process.

5 Key Areas of a Commitment to Learning

Search Institute researchers have identified five assets in the area of commitment to learning that are crucial for helping young people grow up healthy. Check your child's areas of strength:

- Achievement motivation**—Your child is motivated to do well in school.
- School engagement**—Your child is actively engaged in learning.
- Homework**—Your child reports doing at least one hour of homework every school day.
- Bonding to school**—Your child cares about her or his school.
- Reading for pleasure**—Your child reads for pleasure three or more hours per week.

Watch for five more newsletters on encouraging a commitment to learning in your child.

Learning through the Years

Age Ways to Encourage a Commitment to Learning

- 0-1
 - Read picture books with bright colors to your baby daily.
 - Show how pleased you are when your baby learns new skills.
 - Give new, interesting things to your baby to look at, such as toys in different colors, shapes, and sizes.
- 2-3
 - Make a game for your child to learn names of objects.
 - Read to your child.
 - Sing when you do simple chores.
- 4-5
 - Encourage writing with magnetic letters, crayons, and fingerpaint.
 - Keep a box of dress-up clothes for your child to play with.
 - Visit libraries, zoos, museums.
- 6-10
 - Let your child read to you every day as he or she learns to read.
 - Help homework become a part of your child's evening routine.
 - Ask your child "what if" questions to help her or him look at the world in a different way.
- 11-15
 - Encourage your child to collect things he or she gets excited about. Contribute to the collection.
 - Help your child learn how to study with a friend.
 - Find creative ways to help your child link her or his interests with school subjects.
- 16-18
 - Place more emphasis on lifetime learning—not just graduation.
 - Encourage your teenager to listen to her or his heart. Help your teenager connect what's in her or his heart to career interests.
 - Help your teenager think about future goals, and the discipline and boundaries required to reach them.
 - Visit colleges with your teenager to get her or him excited and connected to her or his future.

Ways You Can Make a Difference

1
2
3

Find at least one small way to become involved in your child's school. In the process, you will:

1. *Detect small problems before they become big.*
2. *Make a teacher's day.*
(The #2 teacher frustration—after salary—is parental indifference.)
3. *Show your child you care about her or him.*

More Help For Parents

Raising Lifelong Learners: A Parents' Guide by Lucy McCormick Calkins and Lydia Bellino. This book shows how parents can celebrate and support children's skills as readers, writers, and lifelong learners in all fields. (Published by Perseus Publishing.)

FiNAL WoRD "Education should be the process of helping everyone to discover his/her uniqueness."—Leo Buscaglia

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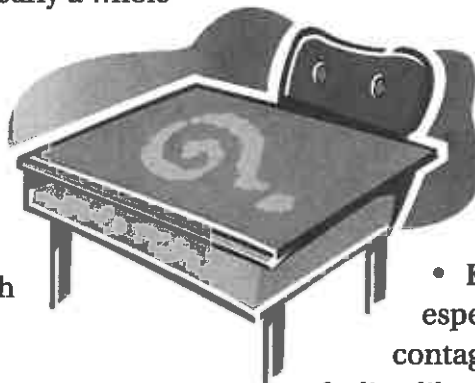
Attendance Matters!

Miss school, miss out!

The first rule for doing well in school is a simple one: Your child needs to be there! When your child misses school, your child misses out on more than that day's lessons. Research shows that school attendance can have a big impact on success in school and in the future. Share these facts on attendance with your child and make school a top priority in your family.

Know the facts

- **Students who miss school** show lower academic achievement than those with regular attendance. Research confirms that even a small improvement in school attendance can result in higher test scores.
- **Absences add up quickly.** Students who miss just two days of school each month will have missed nearly a whole month of school by the end of that year.
- **Students who miss even a small amount of school** are less likely to graduate. And those who leave school without a high school diploma are more likely to be unemployed than those who graduate.
- **Children who aren't in school** are more likely to get into trouble. One study found that 78% of those who ended up in prison had a first arrest for school truancy.



- **Ask your child questions** about school every day. Be interested and excited about what your child is learning.
- **Make sure your child gets enough sleep** to arrive at school well rested and ready to learn.
- **Set a regular homework time** to ensure that your child is prepared each day.
 - **Manage your child's schedule.**

Too many after-school activities can leave your child too tired to complete homework or to get up in the morning.

- **Keep a sick child home** — especially if the illness is contagious. But being tired or not feeling like going to school aren't valid reasons to stay home.
- **Avoid scheduling doctor's appointments** or family vacations during school hours.
- **Keep track of your child's attendance.** Talk to teachers and note attendance on your child's report cards. See if there are any patterns that need to be changed.
- **Read your school's attendance policy** and review it with your child. Support the school's rules and consequences for absences and tardies.

Make school a top priority

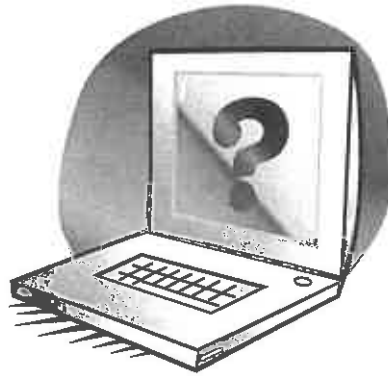
- **Let your child know** that going to school is important. Explain that a good education lays the foundation for success in life.



Abbreviations parents need to know

It's important to monitor your child's activity online and on cell phones. However, your child's instant messages may look like a foreign language to you. Kids often use shortcuts when sending text messages and chatting online—and they are creating new ones everyday. Below are just a few of the common abbreviations and their meanings:

- **ADR**—Address
- **AFK**—Away from keyboard
- **ASL**—Age/Sex/Location
- **B4YKI**—Before you know it
- **BBL**—Be back later
- **BFF**—Best friend forever
- **BRB**—Be right back
- **BRT**—Be right there
- **BTW**—By the way
- **CYT**—See you tomorrow
- **DOC**—Drug of choice
- **F2F**—Face to face
- **FOAF**—Friend of a friend
- **GLBT**—Gay, Lesbian, Bisexual, Transgender
- **HBU**—How about you?
- **IDK**—I don't know
- **IMEZRU**—I'm easy, are you?
- **J/C**—Just Checking
- **J/K**—Just kidding
- **KFY**—Kiss for you
- **KPC**—Keeping parents clueless
- **L8R**—Later
- **LMIRL**—Let's meet in real life
- **LMK**—Let me know
- **LOL**—Laughing out loud
- **MOOS**—Member(s) of the opposite sex
- **MorF**—Male or female
- **N-A-Y-L**—In a while
- **NAZ**—Name, address, zip code
- **NM**—Nothing much/Never mind
- **NP**—No problem
- **OLL**—Online love
- **OMG**—Oh my gosh
- **OMY**—On my way
- **OTP**—On the phone
- **P911**—Parent alert
- **PAL**—Parents are listening
- **PAW**—Parents are watching
- **PIR**—Parents in room
- **POS**—Parents over shoulder
- **RN**—Right now
- **ROTFL**—Rolling on the floor laughing
- **SITD**—Still in the dark
- **SMEM**—Send me email
- **SO**—Significant other
- **SorG**—Straight or gay
- **TOM**—Tomorrow
- **TTFN**—Ta ta for now
- **TTYL**—Talk to you later
- **TTYS**—Talk to you soon
- **W/E**—Whatever
- **WYCM**—Will you call me?
- **WFM**—Works for me



Educational Websites

WEBSITE: <http://www.hippocampus.org>

Subject areas: ALL

HIPPOCAMPUS.ORG is a FREE, core academic website that provides rich multimedia content— videos, animations, and simulations— on general education subjects to high school math students and teachers. Over 13 subject areas covered.

WEBSITE: <http://www.cliffsnotes.com>

Subject areas: ALL

Baffled, bewildered, and feeling frustrated? Wondering where to go with questions that crop up? Be smart and turn to Cliff's Notes, where you'll find answers that can help you make sense of lots of subjects — from algebra to earth science, poetry to politics, the English language to Utopian literature.

WEBSITE: <http://www.algebrahelp.com>

Subject areas: Math

Algebrahelp.com is a collection of math lessons, calculators, and worksheets created to assist algebra students.

WEBSITE: <http://www.vocabulary.com>

Subject areas: Language Arts

Vocabulary.com is the easiest, most intelligent way to improve your vocabulary.

WEBSITE: <http://www.teenink.com>

Subject areas: Writing/Language Arts

A national teen magazine, book series, and website devoted entirely to teenage writing, art, photos, and forums. For over 25 years, *Teen Ink* has offered teens the opportunity to publish their creative work and opinions on issues that affect their lives. Hundreds of thousands of students, aged 13 -19, have submitted their work to us and we have published more than 55,000 teens since 1989.

WEBSITE: <http://www.conjuguemos.com>

Subject areas: Foreign Language

Think of **Conjuguemos** as an online workbook for your Spanish, French, German, Italian, Portuguese or Latin language students. The site stores a large amount of practice activities, with more exercises added during the year by our users. Teachers can also create their own activities.

WEBSITE: <http://www.flocabulary.com>

Subject areas: ALL

Flocabulary creates hip-hop music and curricular materials to teach academic content in grades K-12.

WEBSITE: <http://www.getschooled.com>

Subject areas: Education

Get schooled is a national program that connects, inspires and mobilizes students to work harder to increase graduation rates and promote the fundamental importance of education.

LRSD Procedure for Reporting Absences/Truancy

Elementary Schools

It is the responsibility of the parent to petition the school in writing for special arrangements to address the student's absences at any time **BEFORE** a student accumulates 11 absences.

Number of Absences	Person Responsible	Action to be Taken
	Teacher	Within the first 30 minutes of class, enters and sends attendance to GradeQuick.
	Attendance Secretary	Within 30 minutes of the teacher's submission of attendance, retrieves the data and enters into the I-Series. A phone call is generated by Parent Link when the child is absent at 10 am, 1pm, and 6pm.
3	Attendance Secretary	Parent Link notifies the parent of the absence. If the phone call was not completed, notification is sent to the parent by letter the next school day.
6	Attendance Secretary Administrator	Attendance secretary notifies the student's parent/guardian(s) of number of absences by letter. Building level administrator schedules a conference with the parent/guardian(s) to discuss interventions and possible denial of credit after 12 accumulated absences. Respective building level administrators will direct attendance secretaries to send a report to the chairman of the Community Truancy Board (CTB) detailing absentee data.
9	Attendance Secretary	Makes a referral to the Juvenile Court and notifies parent/guardian(s) of the referral after the juvenile has reached nine (9) absences.
12	Administrator	Conducts a conference with parent/guardian(s) or documentation of absences sent to the student's address on record Administrator denies promotion/course credit and notifies parent/guardian(s).*

*If the principal or assistant principal denies promotion or course credit, the denial may be appealed to the LRSD Student Hearing Officer (447-3500). The appeal must be requested within 48 (2 business days) hours of the decision.

Secondary Schools

It is the responsibility of the parent to petition the school in writing for special arrangements to address the student's absences at any time **BEFORE** a student accumulates 11 absences.

Number of Absences	Person Responsible	Action to be Taken
	Teacher	Within the first 30 minutes of class, enters and sends attendance to GradeQuick.
	Attendance Secretary	Within 30 minutes of the teacher's submission of attendance, retrieves the data and enters into the I-Series. A phone call is generated by Parent Link when the child is absent at 10 am, 1pm, and 6pm.
3	Attendance Secretary	Parent Link notifies the parent of the absence. If the phone call was not completed, notification is sent to the parent by letter the next school day.
5 – Block 6 – Regular	Attendance Secretary Administrator	Attendance secretary notifies the student's parent/guardian(s) of number of absences by letter. Building level administrator schedules a conference with the parent/guardian(s) to discuss interventions and possible denial of credit after 12 accumulated absences. Respective building level administrators will direct attendance secretaries to send a report to the chairman of the Community Truancy Board (CTB) detailing absentee data.
7 – Block 9 – Regular	Attendance Secretary	Makes a referral to the Juvenile Court and notifies parent/guardian(s) of the referral after the juvenile has reached the correct number of absences for the referral to be sent to the appropriate level.
12	Administrator	Conducts a conference with parent or documentation of absences sent to the student's address on record. Administrator denies promotion/course credit and notifies parent/guardian(s).*

*If the principal or assistant principal denies promotion or course credit, the denial may be appealed to the LRSD Student Hearing Officer (447-3500). The appeal must be requested within 48 (2 business days) hours of the decision.

Absences Excused for Other Reasons (Religious Holidays, Holy Days...)

Students may be excused from classes upon written request from parent/guardian(s) to observe religious or specific holy days. Such absences, if approved by the principal in advance, will not result in loss of credit.

Students may be excused from classes for medical or dental appointments, required court appearances upon presentation of documentation by the court, absences due to family

PARENT TEACHER STUDENT ASSOCIATION (PTSA)



The Parent Teacher Student Association for McClellan High School is being re-established after a period of dormancy.

Any parents who are interested in becoming a member of the PTSA are asked to contact Vicki Hatter at mzjoyful08@gmail.com for more information.

Check back for more information on upcoming meeting dates will be posted on the school website!

Adult Membership \$5.00

Student Membership \$3.00

PTSA Meetings (5:30 pm) – McClellan High School Media Center

ATTENTION PARENTS:

McClellan's Parent Center is currently housed in the Media Center. A computer is available for parent use and a variety of reading material is available to assist parents in effective parenting.



For more information on how parents can volunteer on campus, contact Parent Coordinator Jessica Conedy at 447-2157.



McClellan **2015-16**

LIONS Regular Bell Schedule

Period	Times/Additional Information
1	8:45a-9:38a
2	9:43a-10:34a
3	10:39a-11:30a
1st lunch	11:35a-12:05p A-F wings and Gym
4th	11:35a-12:26p
4th	12:10p-1:01p
2nd lunch	12:31p-1:01p G-K Wings, MM Building
5th	1:06p-1:57p
6th	2:02p-2:53p
7th	2:58p-3:50p

One Team....One Focus....

Our Students

2015-2016 McClellan High Room List

(Revised 7/22/2015)

Teacher	Room #	Phone #
		Dial 44 (then number)
Mrs. Jordan	A0	72130
Mrs. Hansberry	A1	72176
Mrs. Ailsworth	A2	72155
Ms. Peterson	A3	72211
Mrs. Williams	A4	72177
Mr. Barksdale	A6	72227
Mrs. Wilbon	A7	72203
Mrs. Langston	B2	72115
Mrs. Franks	B3	72189
Mr. James	B4	72171
Mr. Sessions	B5	72140
Ms. Finley	B6	72132
Mr. Lamb	B7	72183
Mrs. Harris (CR)	B8	
Mr. Bond	C1	72144
Mrs. White	C2	72224
Mrs. Cummings	C3	72191
Mr. Brown	C4	72193
Mrs. Powell	C5	72163
Mr. Moye	C6	72160
Mr. Osborn	D1	72143
Spanish Class	D2	72242
Ms. Howard	D3	72178
Science Lab	D4	
Mrs. Shekhawat	D5	72243
Mrs. Bullard	E1	72207
Mr. Fritchman	E2	72133
Ms. Vire	E3	72185
Mr. Ailsworth	E4	72179
Ms. Lusk	E5	72180
Mrs. Smithson	E6	72148
Mrs. Walker-Richardson	E8	72228
Mr. Threatt	F3	72149
Mr. Sangare	F4	72170
Office	G1	72216
G-Wing Conf. Room	G3	72184
Mrs. McMillan	G2	72175
Mr. Holloway	G7	72182
Mr. Harris	H1	72132
Mr. Hoffman	H2	72158

Mr. McCoy	H3	72153
Mrs. Brown	I1	72129
Spanish Class	I2	72137
Mr. Lawson	I3	72237
Mrs. Hodges	I4	72131
Mrs. Wine	I5	72162
Mrs. Lott	J1	72198
	J3a	72196
Mrs. Peoples	J3b	72223
Ms. Goodman	J4	72142
Mrs. Rowland	J5	72141
Mrs. Degny	J6	72173
Mr. McGarry	J7	72210
Mr. McClure	J9	72183
Mrs. Crutchfield	J11	72186
Mrs. Braggs	J13	72181
J-Wing Conf. Room		
Teacher's Lounge	K-Wing	
Mrs. McIntyre	K2	72202
Mrs. Ford	K3	72135
Ms. Jones	K5	72174
Ms. Brown-Neal	MM1	72206
Mr. Bledsoe	MM2	72151
Mr. Fields	MM3	72161
Coach Chambers	MM5	72244
Ms. Triplett	MM6	72147
Ms. Blevins	MM7	72150
Mr. Johnson	Auditorium	72231
Coach Green	GYM	72225
Coach Walker	GYM	72166
Gym (Main/Cage)	Gym 1/ Gym2/Cage	
Mrs. Hall	C-Wing	72117
Ms. O'Connor	C-Wing	72120
Ms. Heavin	C-Wing	72119
Ms. Keith	C-Wing	72118
Nurse Terry	Health Clinic (K-Wing)	72105
	ANNEX	72188
	ANNEX	72197
	ANNEX	72247
	ANNEX	72154
Coach Mohammad	Media Center	72106
Ms. Thomas	Media Center	72128
Ms. Conedy	Media Center	72157
Mr. Broadway	B8/Media Center	72236
Cafeteria		72107