

Meadowcliff Elementary
Little Rock School District
2015 – 2016 School Parent Involvement Plan

Mission Statement: *The staff at Meadowcliff Elementary will aspire to provide all students with a safe environment conducive to each child's learning styles, abilities, and cultural difference. The school will work to ensure all students achieve educational success, in both literacy and math, through family, school, technology, and community cooperation.*

Parent Involvement Committee Members:

Keicha Evans– Parent
Rhonda Smith– Parent
Stephanie Pierkowski-Parent
Catherine Ware-Grandparent
Kathy Thomas-Teacher
Jherrithan Dukes-Music Teacher
Principal: Ada Keown
Parent Involvement Facilitator: Kenya Robinson-GT specialist

Meadowcliff is a school-wide Priority Title I school for grades PreK through fifth. This year we met AMO in Literacy but not in Math. One Hundred percent of our students are on free and reduced lunch.

The 2015 – 2016 Meadowcliff Elementary School Plan to support the Title I Parent Involvement Policy is as follows:

Meadowcliff will communicate with parents in the following ways to increase parent involvement and to support classroom instruction by:

- Distributing a monthly newsletter developed by school staff, principal, and the parent/teacher association which will include school news and activities, district events, and parenting tips. **Jennifer Smith 447-5603 August 2015-May 2016**
- Distributing parent involvement surveys at the beginning of the year to help develop goals and objectives for the school year. This survey will be distributed by the parent facilitator and/or PTA. **Kenya Robinson 447-5621 or Keicha Evans 744-6214 August 2015-September 2015**
- Distributing volunteer opportunities to all parents. Then, a volunteer resource document will be created and shared with staff and parents. **Keicha Evans August 2015-May 2016**
- Utilizing the school website and edline to communicate pertinent school information. Edline provides parents access to their child's grades and parents may use edline to communicate with their child's teacher. **Kenya Robinson 447-5621 August 2015-May 2016**
- Teachers will schedule a minimum of two parent/student/teacher conferences during the school year to discuss academic achievement and discuss the school-parent compact. These conferences will be student led conferences. The students will share their assessment data, goals, and academic needs with their parents during the conferences. Parents will work with the students to determine next steps needed for the child's academic success. **Ada Keown 447-5602 October 20, 2015 and February 16, 2016**

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- Utilizing student's homework folders, teacher web pages, e-mail and telephone calls to communicate individual student's academic and behavioral progress. **Jennifer Smith 447-5603 August 2015-May 2016**
- Provide information regarding Arkansas State Standards for PreK – 5th grades. Provide websites for the Little Rock School District and Arkansas Department of Education websites so that information can be reviewed by parents. **Neressa Williams 447-5626 August 2015-May 2016**
- Identify parents to serve on Professional Learning Communities so that parents can provide input into the decision making process for Meadowcliff Elementary. These committees will involve parents in school improvement planning, curricular and instructional review, and evaluation of the school wide school improvement plan. **Kenya Robinson 447-5621 August 2015-May 2016**

Meadowcliff will plan the following activities to increase parental involvement and to build staff and parent capacity:

- Host 2 math/literacy nights to allow parents the opportunity to learn strategies to assist their children at home with math and literacy skills. Activity kits will be provided by the school to serve as a means to assist children at home. **Neressa Williams 447-5626 Junniest Redus 447-5600 December 17, 2015 and March 17, 2016**
- Conduct "Parents Make a Difference" sessions at the school's two Open Houses held on August 15, 2014 and September 4, 2014. These sessions will provide a report on the state of the school; give an overview of what students will be learning; discuss how students will be assessed; discuss what parents should expect for their child's education; and how parents can assist; Title I annual meeting held on September 6, 2014 to inform parents of Meadowcliff Elementary's participation in Title I and Title I funds allocations. **Ada Keown 447-5602 and Kenya Robinson 447-5621 August 2015-September 2015**
- Utilize the services of the Little Rock School District's Parent Specialist. **Kamesha Lindsey 447-2250 August 2015-May 2016**
- Provide information on Parent Institutes provided by the Little Rock School District. This information is provided in both English and Spanish by the district. **Kenya Robinson 447-5621 August 2015-May 2016**
- Recruit a variety of mentors and/or tutors to volunteer to work with targeted students. (Fraternalities, churches, business etc.) **Neressa Williams 447-5626 August 2015-May 2016**
- Alleviate language barriers by identifying community stakeholders who can serve as translators, both orally and for written communications, for parent conferences, parent workshops, and other school meetings. **Tonia Weems 447-5604 August 2015-May 2016**
- Identify local organizations and agencies whose purpose is to assist parents with parenting issues and other matters. **Kenya Robinson 447-5621 August 2015-May 2016**

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Meadowcliff will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:

- Title I meeting-September 3, 2015 Ada Keown 447-5602
- Grandparents' Day Luncheon-September 11, 2015 Delisa Mitchell 447-5624
- Grade level musical programs-December 18, 2015 and February 26, 2015 Jherrithan Dukes 447-5617
- Red Ribbon Week-October 23-31, 2015 Tonia Weems 447-5604
- Dogs with Dad- October 30, 2015 Tonia Weems 447-5604
- Book Fair volunteers-October 26-30, 2015 Thelma Coleman 447-5606
- Muffins for Mom-May 6, 2016 Kenya Robinson 447-5621
- Fun day volunteers-May 27, 2016 Kenya Robinson 447-5621
- PK and 5th Grade Celebration-May 31, 2016 Candi Smith 447-5624; Pamela Allen 447-5623
- Awards programs-May 20, 2016 Jherrithan Dukes 447-5617 and Kenya Robinson 447-5621

Meadowcliff will distribute a list of volunteer opportunities and allow parents to select activities and/or events of interest. Procedures for various involvement opportunities will be briefly outlined by previous volunteers or the PTA.

- Meadowcliff will work with the various LRSD middle schools to help provide a smooth transition from one school to the next by communicating the orientation process. A special orientation meeting will be held for parents of fifth graders to help them understand the move to middle school. Tonia Weems 447-5604 April 2016-May 2016
- The parent facilitator will provide no fewer than two hours of professional development for teachers designed to enhance the understanding of effective parental involvement strategies. Kenya Robinson 447-5621 October 2015
- Provide a School Checklist Inventory as part of Parent Involvement Professional Development on October 17, 2014. Teachers will be asked to complete the inventory regarding the Meadowcliff Elementary parent involvement policy, the school's Title I program and the school's climate as perceived by staff and parents. Included is a section to provide comments and ideas regarding the school's parent involvement plan. Kenya Robinson 447-5621 October 2015

Meadowcliff will work with the PTA to develop a school-parent-compact. This compact will outline how parents, school staff and students share the responsibility for improving student academic achievement and the means by which the school and parent will build and develop a partnership to help children achieve the state's high academic standards. All Stakeholders will sign the compact.

- Meadowcliff will provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide ACSIP to engage them in the decision-making process in regards to student achievement. Ada Keown 447-5602 August 2015-September 2015
- Meadowcliff will take advantage of the community resources for school improvement purposes. Tonia Weems August 2016-May 2017

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- Meadowcliff Parent Teacher Association will foster parental and community involvement purposes. **Keicha Evans 744-6214 August 2015-September 2016**

Meadowcliff will provide the following resources for parents:

- Meadowcliff will have a parent center with easy accessibility to parents. It is located at the front of the building by the office and is available for parents use during school hours or after school. **Kenya Robinson 447-5621 August 2015-May 2016**
- Parents will also be encouraged to utilize the media center as a resource to help access edline to check student progress. **Thelma Coleman 447-5606 August 2015-May 2016**
- Meadowcliff will promote and support The Parent Institute, purchase parenting books, magazines, and other informative materials. **Kenya Robinson 447-5621 August 2015-September 2016**
- Meadowcliff provides the informational packet information on the process for resolving parental concerns step by step. **Kenya Robinson 447-5621 August 2015-May 2016**
- Take-home backpacks are available for parents to check-out to assist their child at home. Each backpack contains reading, math, and/or writing activities based on science, social studies, math, or reading. Currently backpacks are available for all grade levels. **Kenya Robinson 447-5621 August 2015-May 2016**

Meadowcliff will engage parents in the evaluation of our parental involvement efforts.

- Meadowcliff will engage parents in the annually evaluation of the parental involvement efforts through an annual evaluation using a comprehension needs assessment completed by teachers, parents, and school staff. The parental involvement committee will determine the effectiveness of the parental involvement plan and make changes if warranted. **Stephanie Pierkowski 612-6386 August 2015**
- Meadowcliff will use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year. **Rhonda Smith 412-2502 August 2015**
- A parent survey will be distributed by the end of each school year to gather information on parental program effectiveness. **Rhonda Smith 412-2502 May 2016**
- Meadowcliff will use the information collected to determine which activities to continue or discontinue. **Kenya Robinson 447-5621 May 2016**
- Utilize the services of the Little Rock School District's Parent Specialist. **Kenya Robinson 447-5621 August 2015-May 2016**
- Provide information on Parent Academy for Student Success (P.A.S.S.) provided by the Little Rock School District. This information is provided in both English and Spanish by the district. **Kenya Robinson 447-5621 August 2015-May 2016**

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- Recruit a variety of mentors and/or tutors to volunteer to work with targeted students.(City Year, fraternities, churches, etc.) **Neresa Williams 447-5626 August 2015-May 2016**

- Provide workshops for parents and families based on parent interest surveys that will include some of the following topics:
 - Literacy
 - Math
 - Technology (AR, Ed-Line, E-books, Compass, On-line textbooks, Etc)
 - Parent Skills (TIPS)
 - Benchmark Testing
 - Student Academics**Ada Keown 447-5602, Neresa Williams 447-5626, and Kenya Robinson 447- 5621 August 2015-May 2016**

- Identify parents to serve on Professional Learning Communities so that parents can provide input into the decision making process for Meadowcliff Elementary. These committees will involve parents in school improvement planning, curricular and instructional review, and evaluation of the school wide school improvement plan.
Kenya Robinson 447-5621 August 2015-May 2016

The National Network of Partnership Schools (NNPS)

NNPS invites schools to use research-based approaches to organize and sustain excellent programs of family and community involvement that will increase student success in school. Meadowcliff Elementary collaborates and supports the LRSD Southwest Cluster Team. Partnership Programs focus on the six "keys to involvement" identified by educational researchers as the critical components of home/school/community connections.

Six Types of Involvement: Keys to Successful Partnerships

1. **Parenting**: Assist families with parenting skills and setting home conditions to support children as students. Also, assist schools to better understand families.

2. **Communicating**: Conduct effective communications from school-to-home and from home-to-school about school programs and student progress.

3. **Volunteering**: Organize volunteers and audiences to support the school and students. Provide volunteer opportunities in various locations and at various times.

4. **Learning at Home**: Involve families with their children on homework and other curriculum-related activities and decisions.

5. **Decision Making**: Include families as participants in school decisions, and develop parent leaders and representatives.

6. **Collaborating with the Community**: Coordinate resources and services from the community for families, students, and the school, and provide services to the community.

The success of the level of parental involvement of these activities will be documented by the analysis of sign in documentation.