

The Teachers will:

- Foster a classroom environment that encourages learning.
- Ensure students are engaged in meaningful instruction on a daily basis
- Encourage parents to become active participants in the classroom community through open communication
- Provide quarterly interim reports to students who demonstrate a need for additional support.

The Parents will:

*Become an involved parent at Jefferson Elementary School in one or more of the following ways:

* Join and become active members of the Jefferson P.T.A.

* Volunteer and mentor at Jefferson Elementary

* Review the monthly calendar provided by the school

* Review informational pages in their agenda book/homework folder

* Attend parent conferences

* Attend parent workshops

* Attend school activities

*Provide a quiet place at home for children to study and do homework.

*Monitor your child's learning and provide assistance when needed.

*Monitor your child's progress as follows:

- Review interim reports
- Review report cards
- Review notes sent home.
- Contact teachers on a regular basis.

The Students will:

- Follow the school's rights and responsibilities handbook
- Complete homework and daily classroom assignments on time
- Participate in school activities
- Come to school on time and ready to learn

How you can contact the Parent Center:

- Visit us at 2600 N. McKinley
- Office 501-447-5000
- Principal – Roberta Mannon
Roberta.mannon@lrsd.org
- Parent Facilitator – Nathalie Massanelli
Nathalie.massanelli@lrsd.org
501-447-5023
- Library Media Specialist -
Teresa Gordon
Teresa.knapp@lrsd.org; 501-447-5006

Where is the Parent Center?

The parent center is located in the main hallway and computer lab next to the library. Parents may also check out parenting books from our Media Specialist.

Parent Involvement Committee

Roberta Mannon, Principal
Nathalie Massanelli, Parent Facilitator
Amber Matthews, 1st grade teacher
Lisa Lollar, Math Coach
Karen Lucas, PTA President
Madelyn Ross, parent

Thomas
Jefferson
Elementary
School
Grades Pre-K - 5

2015-2016
Parent
Involvement Plan and
Parent Information
Packet

www.jeffersonlr.org

**The Jefferson Parent Center
is open
Monday – Friday
7:50 a.m. to 3:00 p.m.**

Mission Statement

Our mission at Jefferson Elementary School is to empower all students to reach their highest potential academically, emotionally and socially in an increasingly technological world, while providing a positive, safe and nurturing environment.

Jefferson Elementary serves students PreK-5th grades with approximately 400 students. 7% of our students receive free and reduced lunch. Jefferson academic status is **achieving. We are a B rated school.**

Our school shall:

*Establish a nurturing atmosphere so that parents will always feel welcome.

*Designate certified staff members to serve as Parent Facilitators and whose duties are as follows:

- Provide opportunities to foster parent involvement in the school.
- Provide a parent communication system that consists of the following:
- Send out weekly PTA newsletters
- Update the Jefferson Website
- Send out monthly calendars
- Send out interim reports for each of the four nine-week periods.
- Conduct parent/teacher conferences (twice yearly and more as needed)
- Educate parents on the use of Edline to keep track of student progress
- Utilize PTA and parent involvement bulletin boards in the front of the building.

*Provide a parent center that contains resources, books, magazines and literature parents can read to promote positive parenting.

*Provide copies of the school handbook that includes the process for resolving parent concerns.

*Implement a Campus Leadership Team to encourage parents, students, community members and teachers to be part of this team. This team will meet monthly to discuss strategies and implementation for the school improvement. They will contribute to

formation, revision and evaluation of the school ACSIP plan. The contact person is Kathy Rice at kplouch@sbcglobal.net.

*Implement and support a Parent-Association (PTA) and encourage all to join and participate. Meetings will be held monthly.

*The Parent Facilitator will hold several thirty minute training sessions to train volunteers and tutors.

*Prepare Family Informational Packets that will be sent home with students to include:

- Jefferson Parent Involvement Plan
- Jefferson Student Handbook
- Strategies for effective parent/teacher collaboration
- Parent survey of parent interests and needs
- Opportunities for parent involvement to support school community and the education of their children
- Tentative calendar of family events
- Parent suggestion sheets on how to foster children's success at school.

*Encourage communication between parents and teachers by scheduling two parent-teacher conferences days per year.

*Plan various activities throughout the school year to build staff and parent capacity, to strengthen our school community and parent communication, such as:

- September Open House- to provide parents the opportunity to meet teachers and be informed of classroom procedures and expectations.
- Family Literacy Nights- to provide parents with information and take home activities that support our current curriculum and strategies to help students excel in reading, writing, & math: Pre-K-

1 Pig Out on Books Night Grades 2-5
Rockin' Writin' Night Grades K-5
Family Math Night

- Jefferson Jubilee- to provide a social opportunity to build a strong school community
- Book Fair
- Organize family nights
- Grandparent's Day/Book Fair
- 5th Grade Musical Program
- VIPs Reading Day
- Little Rockers Marathon
- Field Days
- Red Ribbon Week
- Canned Food Drive
- Classroom holiday parties
- Watch Dog Dads
- STAR's Tutoring/Volunteer Program
- Carnival
- Pancake Breakfast
- Fifth Grade, Pre-K and K Graduation
- Pre-K and K Freedom Parade

*Send out parent surveys at the beginning and end of the school year to evaluate parent interests and plan activities and then evaluate activities.

*Staff members will participate in a minimum of two hours of parent involvement staff development each year.

*Jefferson Elementary is a member of Johns Hopkins University National Network of Partnership Schools (NNPS). The NNPS School, Family and Community Partnership family model is designed to enhance parent participation and involvement in the school and community. The family model is researched based and references engagement, activities, and resources for the six types of involvement: Parenting, Communicating, Volunteering, Student Learning, Decision-Making and Collaborating with the Community. To support the six types of involvement, Jefferson Elementary participates on the LRSD NNPS West School Cluster Team. (Natalie Massaneilli, 447-5023)

Jefferson Elementary Scheduled Parent Activities – 2015-2016

Activity	Date	Time	Contact Person/Information
Watch Dog Dads	Daily	8:00 to 2:30 p.m.	Melissa Brown: Melissa.brown@lrsd.org ; 447-5004
STAR's Tutoring	Daily	8:00 to 2:30 p.m.	Nathalie Massanelli: Nathalie.massanelli@lrsd.org
New Student Pizza Party	8/21	5:30 – 6:30 p.m.	Beth McAlpine: newstudents@jeffersonlr.org
Book Fair	8/31-9/4 Other dates TBA	8:00 to 2:30 p.m.	Teresa Gordon: teresa.knapp@lrsd.org ; 447-5006
Open House/Book Fair	9/3	5:30 to 6:30 p.m.	Jefferson Staff Members, Roberta Mannon: Roberta.mannon@lrsd.org ; 447-5000 Mandy Shoptaw openhouse@jeffersonlr.org
Grandparent's Day/Book Fair	9/4	8:00 to 2:30 p.m.	Teresa Gordon: Teresa.knapp@lrsd.org ; 447-5006
RIF	9/13 Other dates-TBA	8:00- 10:30 a.m.	rif@jeffersonlr.org
Family Literacy Nights: Pig Out on Books and Rockin Write Night	Pig Out on Books 9/17 Rockin Write Night TBA	5:15 – 7:15 p.m.	Nathalie Massanelli, First Grade Teacher, Classroom Teachers: Nathalie.massanelli@lrsd.org ;447-5039 Jennifer Nelson Smith Jennifer.nelson@lrsd.org
Family Math Night	TBA	5:30 – 7:00 p.m.	Ollie Anderson ollie.anderson@lrsd.org
Red Ribbon Week	10/26 – 10/30	8:00 to 2:35 p.m.	Melissa Brown: Melissa.brown@lrsd.org ; 447-5004
Book Character AR DAY	10/30	8:00 – 2:35 p.m.	Teresa Gordon: teresa.knapp@lrsd.org ; 447-5006
Carnival	10/15	5:30 to 7:30 p.m.	Jaime Herring, April Messersmith carnival@jeffersonlr.org
VIPs Reading Day	11/17	8:00 – 2:35 p.m.	Teresa Gordon: Teresa.knapp@lrsd.org 447-5006
Canned Food Drive	11/16 – 11/20	mornings	Melissa Brown: Melissa.brown@lrsd.org ; 447-5004
Kindergarten Feast	11/20	9:00 – 11:00 a.m.	K teachers Brenda.dorman@lrsd.org
3 rd Grade Musical Program	12/10	6:00 – 7:00 p.m.	Alisa Dixon,3rd grade teachers: alisa.dixon@lrsd.org ; 447-5038
Holiday Parties	12/17	1:00 – 2:00 p.m.	Classroom Teacheres
PJ Sing Along	12/18	9:00- 10:00	Classroom Teachers; Teresa Gordon: Teresa.knapp@lrsd.org 447-5006
Science Fair for 4 th and 5 th grade	TBA	9:00-11:00 a.m.	4 th and 5 th grade Teachers
Valentine's Holiday Parties	2/12	1:00 – 2:00 p.m.	Classroom teachers
Little Rockers Marathon	TBA	11:00 – 12:00 p.m.	Joannie Foster, Allison Baker: marathon@jeffersonlr.org
Jefferson Jubilee	TBA	7 p.m. to 10 pm.	Corrie Hollingsworth: jubilee@jeffersonlr.org
Field Days	5/23- 5/27	2 hour increments	Jodi.Massie@lrsd.org PE Teacher
Fifth Grade Graduation	5/27	8:30 to 10:30 a.m.	Fifth Grade Teachers 5act@jeffersonlr.org