

Rockefeller Elementary School And Early Childhood Center

700 East 17th Street
Little Rock, AR 72206
501-447-6200



Parental Involvement Plan 2016-2017

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"Excellence Without Excuses"
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School Mission: To engage students, families, and the community in the adventure of learning through technology and the arts.

Rockefeller Elementary is a school-wide Title I school that serves P-5th grades. The school improvement status for Rockefeller is AMO (Annual Measurable Outcome)-Needs Improvement School. 98.01 % of Rockefeller students are eligible for free and reduced lunch.

Parent Involvement Committee Members

Name	Title
Shoutell Richardson	Principal
Neitasha Tims	Parent Involvement Facilitator
Shayla Farid	Parent Involvement Coordinator
Mildred Calvin	School Counselor
Valencia Butts	Teacher
Marilou, McMahan	Teacher
Cotinna Johnson	Teacher
Teffine Green-Craig	School Staff
Keena Williams	Elementary Parent
Joushua Karrien	Elementary Parent
Lakia Robinson	Elementary Parent/PTA President
Paulette Hogan	Elementary Parent/PTA Vice President

Rockefeller Elementary will communicate with parents to increase parent involvement and to support classroom instruction by:

Classroom teachers will utilize a variety of methods to maintain effective two-way communication with parents, such as classroom newsletters, weekly work packets, behavior logs, notes home, e-mail and telephone contacts.

- Teachers will communicate student progress or lack thereof through written communication, conferences, and progress reports. *Contact Classroom Teachers.*
- Rockefeller will utilize the ParentLink phone messaging system to communicate information about school events.
- We will provide Edline access codes and training to allow parents to communicate in a regular, meaningful, two-way manner with the child's teacher and principal and to keep up with their child's progress. *Contact Shantail Miller, 447-6244*
- Rockefeller will maintain a school website containing information about the school and its programs. *Contact Shantail Miller, 447-6244*
- There will be a regular school newsletter/calendar which includes information about curriculum and activities in the school.

- Parents will be provided with a copy of the LRSD Student Rights and Responsibilities Handbook which specifies policies, references and practices that best help parents to resolve parental concerns.
- *The school* will send brochures home with students, post notices in school facilities and public buildings, and provide information about parent workshops and meetings. All communications sent home will be in a format and language that can be easily understood. *Contact Lisa Muldrew , 447-6203; Neitasha Tims, 447-6206; Shayla Farid, 447-6200; Classroom teacher*

Rockefeller will plan the following meetings/activities to increase parent involvement and build staff and parent capacity: (Calendar is subject to change)

Event	Date/Time	People Hosting/Contact Person
9/11 Commemorative Program	September 9 th 1:15	Sandra Young
Scholastic Book Fair	September 9th-16th, 2016	Neitasha Tims
“Celebrating Grandparents” Lunch with Grandparents	September 13th/15th-PreK-5	Neitasha Tims/Shayla Farid
Title I Annual Meeting	September 1, 2016 5:30 – 7:00 pm	Neitasha Tims/Shoutell Richardson/ Shayla Farid
Parent/Teacher Conferences	October 13 , 2016-3pm-7pm October 14, 2016-8am-1pm	Classroom Teachers
Quarterly Scholars’ Awards Assemblies	Nov. 8, 2016 January 24, 2017 April 11, 2017	Mildred Calvin
Red Ribbon Week	October 24-28, 2016	Mildred Calvin
Fall Carnival	October 28, 2016	Rockefeller Teachers/Staff/Parent
VIPS Reading Day	November 15, 2016 8:00-12:00	Neitasha Tims/Shayla Farid
Math/Literacy Night	November 10, 2016 5:00 – 7:00	Classroom teachers/Kaylin Griham/Shayla Farid Neitasha Tims/Tammie Bullock
Class Holiday Parties	December 18, 2016 1:00 – 2:15 pm	Classroom Teachers
A Wrangler Winter Wonderland	Dec. 15, 2016	4th Grade / Sandra Young
Science Fair	Feb. 8, 2017	
Math/ Literacy Night	Feb. 9, 2017	Classroom teachers/Kaylin Griham/Shayla Farid Neitasha Tims/Tammie Bullock
Black History Program	Feb. 24, 2017	2 nd and 3 rd Grade Teachers
Scholastic Book Fair	March 10-18, 2017	Neitasha Tims
PTA Meeting/School Musical	April 20, 2017	1st grade/kindergarten/Sandra Young/PTA
Kindergarten Round UP	April 27th, 2017	Coach Dwyer
Field Day	May 19, 2017	5 th Grade Teachers
Fifth Grade Graduation	May 25, 2017	5 th Grade Teachers

Rockefeller Elementary will encourage volunteerism and empower parents to assist their children in learning at home by:

Providing opportunities to support the instructional program through tutoring, Reading partners, mentoring and participation in Extended Day activities. *Contact Mildred Calvin, 447-6204; Neitasha Tims, 447-6206; Shayla Farid, 447-6200; Shantail Miller 447-6244*

- Providing a list of on-going volunteer opportunities as well as informing parents and community members of volunteer needs for special events through print and electronic media. *Contact Lisa Muldrew 447-6203; Neitasha Tims, 447-6206; Shayla Farid, 447-6200 Shantail Miller, 447-6244*
- Rockefeller will provide information to parents on how to incorporate developmentally appropriate learning activities in the home through activity calendars, interactive homework activities, and Nutrition Nuggets newsletters. *Contact Lisa Muldrow, 447-6203*
- Volunteers will be recognized for their work in our school through Volunteers in Public Schools (VIPS) and other means. *Contact Mildred Calvin, 447-6204 and Neitasha Tims, 447-6206; Shayla Farid 447-6200.*

Each spring, school staff, parents, and students will collaborate to develop the School-Parent-Compact by reviewing the existing Compact and making suggestions for additions, deletions and wording changes. This compact outlines how parents, school staff and students share responsibility for improving student achievement and the actions each stakeholder will take. All stakeholders will sign the compact and copies of the signed document will be filed in the student's permanent record folder. *Contact Neitasha Tims, 447-6206; Shayla Farid, 447-6200; Shoutell Richardson, 447-6200.*

Parents and community members are vital to Rockefeller's school improvement plans. In order to involve them in the planning, implementation and evaluation process the following actions will be taken:

- Include parent and community participation in developing, implementing and evaluating the school improvement (ACSIP) plan, including budgeting suggestions related to Title I funds. –
- Support the development and continuation of a Parent Teacher Association (PTA), which will foster parent and community involvement within the school. *Contact Neitasha Tims, 447-6206; Shayla Farid 447-6200; Shoutell Richardson, 447-6200*
- Include parents and community members in the planning and presentations of the Annual Title I Meeting. *Contact Shoutell Richardson, 447-6200.*

Rockefeller Elementary will provide resources for parents in a number of ways including:

- Maintaining a Parent Center, which includes educational pamphlets and brochures, as well as materials available to borrow. (located in the Media Center) *Contact Neitasha Tims; 447-6206; Shayla Farid 447-6200.*
- Purchasing materials to support parental involvement such as books, videos and other publications, as Title I funds are available.
- Providing computer access to parents in the Parent Center, as well as in other common areas of the school.
- *Providing training for parents in computer to enable them to access on-line information about their child's progress (EDline) and other educational information. Contact Shantail Miller; 447-6244*
- Providing links on the school website to parent involvement activities for parents who were unable to attend.

- Distributing a packet of information at registration which shall include the parent involvement plan, the Title I Compact, a staff list with phone and e-mail information, PTA information, a parent survey, volunteer information and general information about the school, its hours and programs.
- There is a designated certified staff member as Parent Involvement facilitator. *Contact Neitasha Tims, 447-6206.*

Rockefeller will engage parents in the evaluation of parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes, if warranted. While collecting evidence about the satisfaction of the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth. *Contact Neitasha Tims, 447-6206; Shayla Farid 447-6200.*

Rockefeller Elementary will use the information from the Parent Surveys gathered at registration to develop parental involvement activities to be offered throughout the year. The Action Team will use this information to target specific areas of need in Math, Literacy, and Affective needs to develop the Action Team activities. This information will also be utilized by the PTA and Parent Involvement Committee to develop activities to be offered throughout the year. The survey will include questions regarding convenient meeting times and childcare needs in order to plan activities. In addition, *Rockefeller Elementary* will offer programs and activities to address needs that may arise during the course of the year. *Contact Shoutell Richardson, 447-6200; Neitasha Tims 447-6206; Shayla Farid 447-6200.*

The Annual Title I meeting will be held TBA, a time that will allow the most parents and families to attend. It will include a "State of the School" message from the principal, including school improvement status, use of Title I funds, description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet in the coming year. The principal can and will make additional plans for reaching these goals if needed. *Contact Shoutell Richardson, 447-6200*

- A sign in sheet and agenda will be kept to document the meeting. *Contact Lisa Muldrow, 447-6203; Neitasha Tims, 447-6206; Shayla Farid 447-6200.*
- Parents will be notified of the Annual Title I meeting through ParentLink phone calls, flyers, school calendar and on the digital marquee outside the school. *Contact Shoutell Richardson, 447-6200; Neitasha Tims 447-6206; Shayla Farid 447-6200; Shantail Miller 447-6206.*

The National Network of Partnership Schools (NNPS) NNPS invites schools to use research-based approaches to organize and sustain excellent programs of family and community involvement that will increase student success in school. Rockefeller Elementary collaborates and supports the LRSD Central-East Schools Cluster Team. Partnership Programs focus on the six "keys to involvement" identified by educational researchers as the critical components of home/school/community connections.