

Student Handbook 2016-2017



Pinnacle View Middle School

5701 Ranch Drive
Little Rock, AR 72223
(501) 447-8500
Fax: 447-8501

This handbook belongs to:

Name _____

Grade _____ Student ID# _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

**Dr. Jay Pickering
Principal**

PVMS Tights

1. *Safe and secure environment that is conducive to all students' learning.*
2. *Celebrate the cultural experience of all students and staff.*
3. *Teach to the holistic child for growth and success.*
4. *PLC's will run with fidelity. No one works alone.*
5. *Continuous and sustainable rigorous curriculum.*

MY SCHEDULE

Period	Subject/Teacher	Room
1 st		
2 nd		
3 rd		
4 th		
5 th		
6 th		
7 th		
8 th		

Pinnacle View at A Glance

Mascot: Sky Hawk
Colors: Royal Blue & White

Pinnacle View Directory

Attendance	447-8509
Bookkeeper	447-8503
Custodian	447-8508
Guidance	447-8504
Library	447-8506
Main Office	447-8500
Nurse	447-8505
Registrar	447-8509

Principal

Dr. Jason Pickering 447-8503
Anneliese Armstrong, Secretary

Assistant Principal

Karen Heatherly 447-8510

Guidance Counselor

Kennia Anderson 447-8504

Registrar & Attendance

Frances Tate 447-8509

Communication

Pinnacle View recognizes that communication between home and school should be ongoing, two-way, and meaningful. Pinnacle View has developed a school website and individual teacher websites. We encourage parents to call, email, and attend parent-teacher conferences to monitor student progress. The school sends out messages through Parent Link about reminders and upcoming events.

Edline

All teachers are required to provide online grade information for all middle school and high school students via the Edline school system. All 6th graders will receive login information in the beginning of the school year. For questions or problems regarding your Edline code or logging in, contact Karen Heatherly, our Assistant Principal.

Bell Schedule

First Lunch (Regular Schedule)	
1 st Period	8:45 – 9:32
2 nd Period	9:36 – 10:21
3 rd Period	10:25 – 11:10
4 th Period	11:14 – 11:59
LUNCH	11:59 – 12:29
5 th Period	12:33 – 1:18
6 th Period	1:22 – 2:07
7 th Period	2:11 – 2:56
8 th Period	3:00 – 3:45
Second Lunch (Regular Schedule)	
1 st Period	8:45 – 9:32
2 nd Period	9:36 – 10:21
3 rd Period	10:25 – 11:10
4 th Period	11:14 – 11:59
5 th Period	12:03 – 12:48
LUNCH	12:48 – 1:18
6 th Period	1:22 – 2:07
7 th Period	2:11 – 2:56
8 th Period	3:00 – 3:45

OTHER HELPFUL NUMBERS

Student Registration Office

447-2959

Transportation, First Student

447-4130

Volunteers in Public Schools

447-4450

School Calendar

2016-2017

August 2016

- 1-2 Check-In for Students
- 11 6th Grade Orientation
- 13 Grand Opening Ceremony
- 15 First Day of School

September 2016

- 5 Holiday **NO SCHOOL**
- 8 Open House

October 2016

- 13 Parent Conferences
- 14 Parent Conf. **STUDENTS OUT**
- 17 Professional Dev. **STUDENTS OUT**
- 31 Report Cards Sent Home

November 2016

- 21-25 Holiday **NO SCHOOL**

December 2016

- 20 Tchr. Rec. Day **STUDENTS OUT**
- 21-30 Winter Vacation **NO SCHOOL**

January 2017

- 2 Holiday **NO SCHOOL**
- 3 Classes Resume
- 16 Holiday **NO SCHOOL**
- 17 Report Cards Sent Home
- 27 Professional Dev. **STUDENTS OUT**

February 2017

- 17 Professional Dev. **STUDENTS OUT**
- 20 Parent Conf. **STUDENTS OUT**

March 2017

- 20-24 Spring Break **NO SCHOOL**

April 2017

- 7 Report Cards Sent Home

May 2017

- 26 **Last Day for Students**
- 29 Holiday **NO SCHOOL**
- 30 Teacher Record Day
- Last Day for Teachers**
- 30-31 Inclement Weather Make-up Days

June 2017

- 1-2 Inclement Weather Make-up Day
- 5 Inclement Weather Make-up Day
- 12 Report Cards Mailed Home

REMINDER: Dates will be adjusted if school is closed due to emergency and/or inclement weather.

School Attendance

School attendance is required in order to participate in school sponsored functions (before and after school). Any exception must be approved by the principal.

Daily Arrival Times

Students may start arriving at 8:00AM and must report directly to the atrium, media center, or outside physical education spaces.

Tardy Procedure

- Tardy #1** Warning to student
- Tardy #2** Student is referred to administrator. A disciplinary sanction will be assigned (required parent conference, or morning/afternoon detention).
- Tardy #3** Required parent conference, morning/afternoon detention, or short-term suspension.

Late Attendance

Upon arriving at school after 8:45 AM, students must report directly to the main office to check in before reporting to class. No student will be allowed to check in after 2:00 PM except in case of emergency. Parents/guardian must accompany students to check in. If a parent/guardian does not accompany the student to check in, it will be considered an unexcused tardy.

Early Check-Out

No student may leave the campus for any reason during the school day without checking out of school in the main office. Students must have a parent/guardian come to the office to sign out.

Early check-out ends at 3:00 PM. No exceptions.

Cutting Class

Failure to report to class after reporting to school may result in Detention Hall, sent home, or suspension.

Restrooms

Restrooms are to be used for the purpose for which they are intended. Students are not to congregate in the restrooms to socialize. Students should use the restrooms between classes.

Health Room

The health room is maintained to meet the needs of students who become ill. Medication will not be given in the Health Room without parent permission.

General School Rules

Students are allowed to converse freely with their friends, but certain rules are enforced. Our students:

- Are in their seats, quiet, and ready to work upon entering the classroom.
- Speak in a respectful manner.
- Raise hand to be recognized during lessons, activities, and discussions.
- Show respect to all adults, fellow students and their belongs, as well as school property at all times.
- Make no unnecessary interruptions.
- Speak appropriately at all times, never using profanity or disrespect toward anyone.

Violation of these rules will result in disciplinary sanction.

Cooperative Group Expectations

- Take turns quietly.
- Listen to each other's ideas.
- Praise each other's ideas.
- Help each other when asked.
- Stay together until everyone is done.
- Talk about how well you worked together, and if necessary, how you can improve.

Hall Movement

- Students will walk on the right quietly.
- The building's EAST STAIRWELL is to be used for UPWARD traffic. The building's WEST STAIRWELL is to be used for downward traffic.
- Students will keep hands, feet and objects to themselves.
- Students will clean up after themselves.
- Students will report problems or concerns that happen outside of the classroom to their teachers or administrators.



Cafeteria Rules

The cafeteria is a gathering place to eat and provides students with the opportunity to socialize with peers while enjoying their lunch. Students will remain in line in the order they arrived and wait patiently for their turns. Students will walk and will refrain from horseplay in the cafeteria. Students will clean up after themselves. All trash should be placed in the appropriate containers. Any accidental spills should be reported to the nearest adult immediately.

MEAL PRICING

BREAKFAST

Breakfast	\$1.90
Reduced Breakfast	\$0.30
Adults	\$2.25

LUNCH

Lunch	\$2.85
Reduced Lunch	\$0.40
All milk sold	\$0.40
Juice, Individual	\$0.40
Adults (non-students) Meal With or without milk	\$3.50

Students must pay the complete cost for extra milk. One carton of milk is still served with the student meals, but all other milk sold to students will cost 0.40.

There will be no seconds on any lunches.

Personal Belongings

You are responsible for the care and protection of your personal belongings. Please do not leave your belongings unsupervised. They should be kept with you and in your sight. Report all missing items to the main office. Please do not bring large sums of money, expensive jewelry, or other valuables to school.

Dress Code

Parents, please monitor your student's dress and appearance as he/she leaves for school. When one's dress interrupts the learning process, the administration has the responsibility to take action. The complete policy is stated in the *LRSD Student Rights and Responsibilities Handbook*.

The administration reserves the right to determine if mode of dress is acceptable for class wear.

Bus Routes

The information in the school district's database system is used to determine bus stops for specific students. Bus routes will be mailed to the student at the beginning of the year one week prior to the first day of school. **STUDENTS ARE REQUIRED TO BE AT THEIR BUS STOP TEN MINUTES** before scheduled arrival time of the bus. Only students assigned to the bus will be allowed to ride due to safety and security concerns.

The driver will have a list of students who are authorized to ride the bus by name, address, and bus stop.

Student Safety

All outside campus areas are protected by surveillance cameras, which are monitored by security. One full-time security guard is on duty to provide supervision and assistance to students, staff and administrators at school and at school-sponsored events. To ensure safety, there will be random scans while students are at school. Please communicate with administration any possible issue so we may be proactive in solving the issue.

Interim Reports & Report Cards

INTERIM REPORTS are one of the instruments used to report possible or pending failure of students to parents and guardians. Unsatisfactory work will be reported to the student and parent at the earliest possible time, as a failing grade cannot be given at the end of a nine-week grading period if there has been no parental contact. Teachers are encouraged to report the progress of all students during the fifth week of the grading period; however, interim reports are required for all students whose grades would be a "D" or "F" during the fifth week of the grading period. Interim reports may be distributed on District printed forms or on computer generated forms using the District template for interim reports.

Edline will serve as the Interim Report for parents. Parents are strongly encouraged to monitor Edline.

HOW ARE NINE-WEEK GRADES

DETERMINED? Accumulated points during a nine-week grading period will be converted to a percentage of points possible. The percentage will then be converted to a letter grade based on the state grading scale.

Example: 950 points possible
780 points earned
 $780 \text{ divided by } 950 = 82\% \text{ B}$

Yearly Grade: The yearly grade will be the percentage average of the four grades from the nine-week grading periods.

Example:	1 st nine weeks	79%
	2 nd nine weeks	88%
	3 rd nine weeks	96%
	4 th nine weeks	<u>98%</u>
	Total	361%

Yearly Grade: 361% divided by 4 = 90% A

REPORT CARDS will be given after each nine-week grading period. These report cards will reflect the grades received, citizenship, and number of absences.

Visitors

Parents are always welcome at our school. Parents are expected to sign in. The strength of a school can be measured by the active participation of its parents and community members. Please become a part of your child's educational process.