

**Little Rock School District  
Martin Luther King Elementary School  
2016-2017 Parent Involvement Plan**



905 Martin Luther King, Jr. Drive,  
Little Rock AR 72202  
501-447-5100

***Living the dream...Mind, Body, and Soul***



**Principal:** Karen Carter

**Vice Principal:** Barbara Griggs

**Parent Facilitator:** Hilary Cardin

**School Mission:** The mission of Martin Luther King Elementary is to impact the community by empowering all students to become life-long learners. Our goal is to produce leaders who possess integrity and a desire to serve others.

Parent involvement means the participation of parents in regular, two way, and meaningful communication involving student academic learning and other school activities, including and ensuring that:

- Parents play an integral role in assisting their child's learning
- That parents are encouraged to be actively involved in their child's education and are more included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

We believe in the importance of parents as their child's first teacher. We also believe that only a team approach that includes a commitment from all of the individuals that influence a child's day can assist in making each child successful academically and individually.

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**Parental Involvement Committee Members**

Ms. Karen Carter, Principal  
Mrs. Hilary Cardin, Parent Facilitator  
Mr. Wil Dunn, Counselor  
Mrs. Minnie Washington, Media Clerk/PTA Treasurer  
Ms. Brittany Wright, Paraprofessional/ Parent  
Ms. Majorie Rutherford Teacher/Grandparent  
Ms. Philicia Bell, Parent  
Mrs. Shelly Buck, Parent/PTA President



**Six Types of Involvement: Keys to Successful Partnerships**

- Parenting
- Communicating
- Volunteering
- Learning at Home
- Decision Making
- Collaborating with the Community

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**Parenting**

Martin Luther King Elementary will ask parents to complete a parent interest survey in order to gather information from parents concerning the activities they feel would be most beneficial in their efforts to support their child academically. A prepared family information packet will be distributed consisting of Martin Luther King's Parental Involvement Plan, tip-sheets on homework, study guides and the note-taking process, a list of teachers and the subjects they teach, and school policies and procedures. A calendar of school events, school functions, parental involvement district wide events, and Martin Luther King's parent school activities will also be distributed to parents. **Hilary Cardin (501-447-5157)**

Resources are provided for parents in the Parent Center. Parents may check out materials, use the computer to check grades, and visit educational Web sites. Parents are encouraged to view the Title I Plan located in the parent resource center or media center. A suggestion sheet is also available for parental input. The school will open the resource center during normal school hours. The following items and information packets can be found and are not limited to in the Parent Center: Minnie Washington (501-447-5100)

• Books/Computers
• Math and Literacy Games
• Safety Materials
• Parenting Tips (English and Spanish)
• Information on nutrition and Healthy Lifestyles
• Community and Volunteer Information
• Take home backpacks



**Communicating**

A Title I, Part A School, an Annual Title I Meeting will be conducted annually. The agenda, sign-in sheet and minutes for this meeting will be generated separately from any other events and kept on file in the school's office. The school will hold their annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/ explanation of

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school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet. The meeting will be held September 6 and 8, 2016 by Principal, **Karen Carter**.

Martin Luther King Elementary will communicate with parents in the following ways to increase classroom instruction:

- Distributing monthly newsletters developed by the school leadership team, principal, staff, students, or parent volunteers. (Principal, Karen Carter 501-447-5100)
- Routinely contacting parents via email, telephone or written correspondence on an individual basis to communicate about their child's progress. (All classroom teachers & specialists)
- Posting grades to Edline on a weekly basis. (All classroom teachers)
- All staff contact information will be available on the school's Edline homepage.

<b>Event</b>	<b>Date</b>	<b>Contact</b>
Grandparents Day	September 8	Sheila Fields
Step Up for King	October 19	Dee Layton
Family Game Night	October	Vanessa Hendrix
Honors Assembly	End of each quarter	Karen Carter
Fall Fest	October 28	Minnie Washington
Red Ribbon/Spirit Week	October 24-28	Wil Dun
VIPS Reading Day	November	Sandra Hinson
Book Week	November 16 - 20	Sandra Hinson
Holiday Programs	December 10	Sheldon Joshua
Peace Week	January 18 - 22	Gwen Glasco
Math/Literacy Night	January	Dee Ann Morgan
100 <sup>th</sup> Day of School Celebration	February	Karen Carter
Title I Parent Meeting	September 6 and 8	Karen Carter
3 <sup>rd</sup> grade Music Program	February	Sheldon Joshua
Dr. Suess' B-day	March 3	Dee Ann Morgan
Volunteer Reception	April	Minnie Washington
Math/Literacy Night	April	Dee Ann Morgan
Music Program	May	Sheldon Joshua
5 <sup>th</sup> grade Celebration	May	Gail Harris Marjorie Rutherford

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PreK Celebration	May	Gwen Glasco Maria Mitchell Richelle Thomas
MKL Reads	Throughout Year	Vanessa Hendrix
Parent/Teacher Conferences Volunteers	Throughout Year	King Staff
EAST	Throughout Year	Peggy Nakamoto



### **Volunteering**

Martin Luther King Elementary will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts from all stakeholders. Volunteers will be recruited and trained. Teachers will explain the requirements to parents and encourage them to become involved in the school. Brief training sessions will provide parents and community members with the information they need to participate as school volunteers in order to put them at ease and make the experience pleasant and successful. **Hilary Cardin (501-447-5157)**

**Karen Carter (501-447-5100) MLK Reads trainer, Vanessa Hendrix (501-447-5100)**



### **Learning at Home**

School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards.

**Karen Carter (501-447-5100)**



### **Decision Making**

The school will engage parents in the annual evaluation of the school's ACSIP Plan and the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment. This assessment

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will be completed by teachers, parents and school staff. The principal will designate (1) certified staff member to serve as a parent facilitator.

The Title I meeting will be held September 6 and 8, 2016 to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress, and information on the proficiency level students are expected to meet. The agenda, the sign-in sheet, and the minutes for this meeting are kept on file in the school's office and with the parent facilitator. **Karen Carter, 447-5100 and Hilary Cardin (501-447-5157)**



### **Collaborating with the Community**

The school will continue to work with all stakeholders. We will continue to seek additional community partners. Martin Luther King Elementary will plan the following meetings to increase parent involvement, build community relationships, build staff and parent capacity.

**Please call 447-5100 to reach the responsible person.**

### **National Network of Partnership Schools**

Martin Luther King Elementary School is a member of Johns Hopkins University of National Network of Partnership Schools (NNPS). The NNPS School, Family, and Community Partnership model is designed to enhance parent participation and involvement in the school and community. The model is research based and references six types of involvement: parenting, communicating, volunteering, student learning, decision-making, and collaborating with the community. To support the six types of involvement, King participates on the LRSD NNPS Central-East School Cluster Team. For more information, contact Hilary Cardin, Parent Facilitator 501-447-5157