

## Parent Involvement Plan

### Wakefield Elementary School The Best...Nothing Less! 2014-2015 Parent Involvement Plan

***School Mission:***The mission of Wakefield Elementary School is to provide each student with a developmentally appropriate education that will lend itself as the foundation for future learning. Assisted by parents, teachers, and the community, students' social and educational needs will be met which will provide them with the opportunity to become productive lifelong learners.

Wakefield is currently designated as a "Focus School". We are on Alert for Math only. We are a school-wide Title I school for grades Pre-Kindergarten – 5th grade. Ninety-seven and one half percent (97.5%) of our students are on free and reduced lunch. This will be our fourth year of participation in the Breakfast In The Classroom Program.

#### **Parent Involvement Committee Members**

**Les Taylor, Principal**  
**Delwin Smith, Asst. Principal**  
**Michele Woodham, Counselor/Parent Facilitator**  
**Lecia Pigghee, Parent**  
**Joy Davidson, Parent**  
**Jason Lanier, Community Representative**

Wakefield will communicate with parents to increase parent involvement and to support classroom instruction by hosting a Family Literacy Night and Family Math Night to teach parents strategies to assist their child/children with literacy and math skills. Teachers will provide parents literacy/math family activity kits. Teachers will distribute a monthly newsletter which will highlight skills being taught in the classroom. Teachers will keep their Edline websites updated with pertinent information concerning students in their classroom. The school will provide information explaining the school's involvement with the states reading initiative and how the parents can be involved in supporting the goals of this initiative.

Wakefield will plan the following meetings/activities to increase parent involvement and build staff and parent capacity:

- Open House/Parents Make A Difference Session – August 14, 2014– 5:00-6:30
- K-2 Literacy Night – October 2, 2014– 5:00 – 7:00 (Contact the Literacy Coach) Jennifer Salinas – 447-6627
- 3-5 Literacy Night – March 2015 – 5:00– 7:00 (Contact the Literacy Coach) Jennifer Salinas – 447-6627
- Fall Festival – October 30, 2014 – 5:00 – 7:00 (Contact Connie Hansen) 447-6622
- Parent Conferences – October 20, 2014 and February 16, 2014 (Contact classroom teachers)

- Charity Dinner – November 30, 2014 (Contact Mrs. Marks) – 447-6643
- Class Holiday Parties – December 18, 2014 (Contact: Classroom Teachers)
- Black History Program – February 27, 2015
- 1<sup>st</sup>-5th Parent Night (testing) – March 17, 2015 - 5:30 – 7:00 (Contacts: Literacy and Math Coaches) Jennifer Salinas – 447-6627 or Connie Hansen – 447-6622
- Middle School Transition Parent Night – Spring 2015 (Contact: Michele Woodham) 447-6604
- Annual Title 1 Meeting – May 2015 (Contact: Mr. Taylor) – 447-6602
- Annual Talent Show – May 2015 (Contact: Music Teacher) – 447-6639
- Fifth Grade Graduation – May 2015 (Contacts: 5th Grade Teachers)
- Field Day – May 2015 (Contacts: P.E. Teacher/Nick Eubanks 447-6667 or Connie Hansen 447-6622)

The teachers and administrators will provide information to parents about volunteer opportunities during parent conferences and through the school website. A monthly calendar of events will be distributed monthly to all students which will include the monthly lunch menu to assist with nutritional meal planning. A parent training will be held to provide instruction on how to incorporate developmentally appropriate learning activities in the home environment. In an effort to help students transition smoothly to middle school, Wakefield will raise parent awareness of procedures and activities by participating in a middle school parent night in the Spring. A minimum of two hours of parental involvement professional development will be provided for the staff each year designed to enhance understanding of effective parent involvement strategies. The importance of administrative leadership and setting expectations to create a climate conducive to parental participation will be addressed.

School staff, parents, and selected students will develop a parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the states high academic standards. The compact will be signed by all the stakeholders.

The parent-teacher association will encourage parental and community involvement with our school by coordinating and integrating parental involvement strategies through supportive programs such as our Reading First Program, Target Teach, Children International, UALR Dental Clinic, and our partners in education. Parents will be recruited to serve on our school improvement planning committee. Based on the results of the parent needs assessment distributed in the Fall, the committee will make decisions about the allocation of our Title I, Part A parental involvement funds.

Parents may check out materials and use the computer to visit educational websites in our Media Center between the hours of 8:00 a.m. and 2:00 p.m. (Dana Jones – 447-6606). Parents will also be encouraged to view our Title I plan located in the parent section of the Media Center. Informational packets will be distributed each year which will include a copy of our parental involvement plan, survey for volunteer interests, and suggestions of ways parents can become involved in their child's education. Parents will

be provided with an events calendar and information about ways that teachers and parents communicate through email, notes, phone calls, newsletters, and conferences. Wakefield will promote and support responsible parenting by purchasing parenting books, magazines and other materials regarding responsible parenting through the school library as funds are available. The school policy handbook will include the process for resolving parental concerns including how to define a problem, whom to approach first, and how to develop solutions. The principal will designate at least one certified staff member who is willing to serve as the parent facilitator.

Parent interest surveys will be sent out in the fall and spring of each school year. A comprehensive need assessment will be completed by teachers, parents, school staff, students, and community partners to determine the effectiveness of the parental involvement plan and make changes if needed.

Parents will fill out a parent interest survey at the beginning of each school year to get input concerning activities they feel will be most beneficial in the efforts to support their child. The results of the survey will be used to plan meaningful activities throughout the school year. At the end of the school year, we will evaluate the activities that were suggested by parents to determine any changes needed for the upcoming school year.

An annual Title I meeting will be held in the spring of each school year that will be designed to provide parents with a description/explanation of the school curriculum. Information will be provided about academic assessments that will be used to measure student progress. Information will also be shared about proficiency levels students are expected to meet.

**Wakefield Parent Facilitator-** Michele Woodham, Counselor  
[Michele.Woodham@lrsd.org](mailto:Michele.Woodham@lrsd.org) or office phone - 501-447-6604