

Little Rock School District
David O. Dodd Elementary School
Together Everyone Achieves More
Parent Involvement Plan 2013-14



School Mission: The mission of David O. Dodd Elementary School is to provide an environment for students rich in literacy and technology that fosters critical thinking, problem solving and an appreciation for cultural diversity through collaboration and support of staff, parents and the community to prepare students for the 21st century.

Parent Involvement Committee Members

Principal: Deborah Mitchell

Parent Facilitator: Lee Wilson

Parent Liaison/Translator: Diana Breshears

Parents: Lakeia Lovelace, Eunice Montoya,
Jahira Ventura, Rebekah Powell

Dodd is a building-wide Title I school serving Pre-Kindergarten-5th grades. Ninety-One percent cent (91%) of Dodd students receive free and reduced lunch.

Dodd Elementary will communicate with parents in the following ways to increase parent involvement and to support classroom instruction:

- Provide regular communication in writing and by posting parental involvement information on the TV monitor in the foyer, in the parent center and office areas.
- Schedule a minimum of two parent/teacher conferences per school year.
- Provide a survey to parents regarding Dodd's parent involvement policy and Dodd's Title I program. Contact – Lee Wilson 447-4326.
- Distribute a monthly newsletter to parents that includes school news, a calendar of school activities and parenting tips related to school achievement. Contact – Deborah Mitchell 447-4300
- Send home a daily homework folder or agenda notebook where the teacher and parent can communicate about student progress and behavior.
- Provide parents with quarterly report cards with information regarding their child's academic progress.

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- Teachers will routinely contact parents on an individual basis to communicate about their child's progress.
- Send brochures home with students, post notices in school facilities and public buildings, and provide information for local newspapers and radio stations about parent workshops and meetings.

Dodd Elementary will plan the following meetings to increase parent involvement and build staff and parent capacity at Dodd:

- Back to School Bash on August 17, 2013 to welcome families and meet and greet staff. Contact – Deborah Mitchell 447-4300
- Open House on September 5, 2013 to inform parents of the academic status of the school and provide information regarding Arkansas State Standards for grades PreK-5. Contact – Deborah Mitchell 447-4300
- Book Fair from September 23rd – 27th, 2013 during which we will hold Grandparent's Day. These are all to highlight the importance of the adults in the lives of students.
Contact – Emily Johnson 447-4306 Lee Wilson 447-4326
Contact – Carletta Burchett 447-4353
- Fall Carnival on October 24, 2013 Contact Deborah Mitchell 447-4300
Parent/Teacher Conferences on October 21, 2013 and February 17, 2013 in order to inform parents about their child's academic growth. Contact Deborah Mitchell 447-4300
- Holiday musical program on December 12, 2013 to showcase musical skills learned during the school year. Contact Boyce Pearson 447-4338
- Black History Program on February 27, 2013 to highlight building-wide learning about African American History. Contact Boyce Pearson 447-4338
- Test Taking Skills Night on March 14, 2013 to inform parents about ways they can help their child be most successful during standardized testing. Contact Deborah Mitchell 447-4300
- Cultural Fair on May 5, 2013 in order to highlight cultural awareness about Dodd's various cultures in our community. Contact Lee Wilson 447-4326
- Field Day and Parent/Volunteer Appreciation Breakfast on May 16, 2013.
Contact Lee Wilson 447-4326
- Fifth Grade Promotion on May 16, 2013. Contact Yvette Goldman 447-4317

Please contact Lee Wilson lee.wilson@lrsd.org 447-4326 you have any questions about these events.

Dodd will provide information to parents about volunteer opportunities in the following ways:

- Recruit parents to volunteer as mentors or tutors to work with targeted students. Contact Deborah Mitchell 447-4300
- Fulfill the State Board of Education's Standards for Accreditation of Arkansas Public Schools and will provide no fewer than two (2) hours of professional development for teachers designed to enhance the understanding of effective parental involvement strategies. No fewer than three (3) hours of professional development for administrators are designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. Contact Deborah Mitchell 447-4300

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Dodd will work with parents to create a School-Parent-Compact in the following way:

- Discuss the School-Parent Compact with parents, staff and students during parent meetings such as Test Taking Skills Night and the Black History Program. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which Dodd staff and parents will build and develop.

Dodd will provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the annual Title I meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program in the following ways:

- Continue to support the Parent Teacher Association (PTA) in order to foster parental and community involvement within the school.
- To take advantage of community resources, consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.
- Coordinate and integrate parental involvement strategies with parental involvement strategies under other programs, such as the Comprehensive Literacy Model and state-run preschool programs.
- Involve parents on the Campus Leadership Committee Team for school improvement.
Contact Deborah Mitchell 447-4300

Dodd will provide resources for parents in the following ways:

- Distribute informational packets each year that includes a copy of the school's parent involvement plan, survey of volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail...). Contact Lee Wilson 447-4326
- Promote and support responsible parenting as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review. Lee Wilson 447-4326
- Maintain a parent center and provide opportunities for parents to check out materials and use the computer in order to check student grades. The parent center is located in the foyer adjacent to the office area along with the computer. Contact Shonna Richard 447-4300
- Include in Dodd's policy handbook Dodd's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions. Contact Deborah Mitchell 447-4300
- Dodd's principal has designated a certified staff member who is serving as facilitator: Lee Wilson 447-4326
- To take advantage of community resources, consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.
Contact Lee Wilson 447-4326
- Coordinate and integrate parental involvement strategies with parental involvement strategies under other programs, such as the Comprehensive Literacy model and state-run preschool programs. Contact Lee Wilson 447-4326

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Dodd will engage parents in the evaluation of our parental involvement efforts in the following ways: Contact Lee Wilson 447-4326

- Engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

Dodd will use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year in the following ways:

- Ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically. Contact Lee Wilson 447-4326
- Use the results of the parent interest survey to plan the parental involvement activities for the year. Contact Lee Wilson 447-4326
- Evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation. Contact Lee Wilson 447-4326

Dodd will plan an annual Title I meeting that must be conducted separately in the following ways:

- Conduct an annual Title I meeting on **September 5th, 2013** for parents of students who participate in the Title I, Part A Program. Contact Lee Wilson 447-4326
- Hold its annual Title I meeting separate from any other meetings or activities to ensure that there is ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet.

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TITLE I SCHOOL COMPACT
2013-14

Parent/Guardian: I want my child to achieve. Therefore I will:

- Make sure my child attends school regularly, on time and with all required work
- Read with my child and establish a time for homework
- Attend parent/teacher conferences (at least 2) and join Dodd PTA
- Support the discipline plan, rules, regulations and uniform policy of the school

Student: It is important that I work to do my best. Therefore, I will:

- Respect others – staff and students
- Follow directions
- Be orderly and quiet
- Line up in alphabetical order
- Walk in the building
- Be in the classroom on time
- Have necessary supplies and homework assignments daily

Teachers: It is important that students achieve. Therefore I will:

- Provide challenging instruction and meaningful homework
- Hold (at least 2) parent conferences for each student and join PTA
- Communicate regularly with parents about their child’s progress
- Encourage students to *Believe, Achieve and Succeed!!!*

Principal: It is important that students have every opportunity to be successful. Therefore I will:

- Empower parents, students and teachers to be active in the school’s programs
- Visit classrooms frequently and monitor student progress
- Provide a structured learning environment, orderly and quiet
- Communicate regularly between home/school and join the PTA

Parent: _____

Student: _____ Grade _____

Teacher: _____

Principal: _____

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Survey for Parents

Please complete the following survey so your input is available for determining our school improvement objectives for the 2014-15 school year.

Number of contacts you have had with the school this year (including phone calls, notes, or in-person meetings):

_____ None _____ 1-5 _____ 6-10 _____ 10+

Using the following response, please circle the letter next to each statement, which best describes your opinion:

<i>Not at all Applicable</i>	<i>Rarely</i>	<i>Sometimes</i>	<i>Most of the time</i>	<i>Always</i>
1	2	3	4	5

- | | | | | | |
|---|---|---|---|---|---|
| 1. It is easy to get an appoint with a teacher | 1 | 2 | 3 | 4 | 5 |
| 2. It is easy to get an appointment with a Guidance Counselor | 1 | 2 | 3 | 4 | 5 |
| 3. It is easy to get an appointment with an Administrator | 1 | 2 | 3 | 4 | 5 |
| 4. Phone calls are returned in a timely manner | 1 | 2 | 3 | 4 | 5 |
| 5. The facilities of the school are well maintained | 1 | 2 | 3 | 4 | 5 |
| 6. Information regarding educational policies, procedures, and discipline is effectively communicated | 1 | 2 | 3 | 4 | 5 |
| 7. Teachers help my child with problems or questions he/she has in class | 1 | 2 | 3 | 4 | 5 |
| 8. My child's academic needs are being met at this school | 1 | 2 | 3 | 4 | 5 |
| 9. Teachers keep me informed of how my child is doing in school | 1 | 2 | 3 | 4 | 5 |
| 10. Staff welcomes my ideas and/or concerns about school | 1 | 2 | 3 | 4 | 5 |
| 11. The school provides a safe and orderly environment for students | 1 | 2 | 3 | 4 | 5 |

David O. Dodd Elementary School
Parent Information
Arkansas Department of Education

Refrigerator Curriculum

The Refrigerator Curriculum for grades K-8 contains grade specific concepts and skills that parents can use to prepare their child and support instruction in the classroom. The grade-level lists are aligned to the Common Core State Standards and Arkansas Curriculum Frameworks. The refrigerator Curriculum is a sample and does not include everything that will be taught throughout the school year.

Please click on one of the links below to view your child's grade level learning expectations.

- [Kindergarten - \(*en español*\)](#)
- [First Grade - \(*en español*\)](#)
- [Second Grade - \(*en español*\)](#)
- [Third Grade - \(*en español*\)](#)
- [Fourth Grade - \(*en español*\)](#)
- [Fifth Grade - \(*en español*\)](#)
- [Sixth Grade - \(*en español*\)](#)
- [Seventh Grade - \(*en español*\)](#)
- [Eighth Grade - \(*en español*\)](#)

David O. Dodd Elementary Staff Contact List

Phone Extension Numbers

Main Office (501) 447- 74300 Fax Number (501) 447-74301

Deborah Mitchell, Principal (501) 447-4302

TEACHER	GRADE	PHONE
S. Buffalo	Pre-K	447- 4334
E. Clark	Pre-K	447-4361
T. Gore	Pre-K	447-4309
C. Long	K	447-4342
R. Wagnon	K	447-4331
L. Wilson	K	447-7326
K. Grubb	First	447-4316
T. Huckelby	First	447-4310
C. Williams	First	447-4313
K. LaBerge	Second	447-4315
R. Smith	Second	447-4322
B. Fleming	Third	447-4314
B. Moseley	Third	447-4312
A. Swift	Fourth	447-4348
D. Daniels	Fourth	447-4354
Y. Goldmon	Fifth	447-4317
I. Williams	Fifth	447-4346

TEACHER/STAFF	GRADE/POSITION	PHONE
K. Johnson - Art	Art	447-4356
Garcia	Cafeteria	447-4307
Y. Smith	Cafeteria	447-4307
L. McCoy	Cafeteria	447-4307
B. Surratt	Cafeteria	447-4307
CARE	Care	447-4345
M. Harden	Counselor	447-4304
B. Hunter - G/T	G/T	447-4321
C. Burchett	Literacy Coach	447-4353
L. Bonnema	Math Coach	447-4319
E. Johnson	Media	447-4306
B. Pearson	Music	447-4338
A. Robinson	Nurse	447-4305
A. Blake	P.E.	447-4330
D. Breshears	Parapro	447-4347
C. Dawkins	Parapro	447-4334
J. Donald	Parapro	447-4309
C. Ramsey	Parapro	447-4323
M. Tyler	Resource	447-4360
S. Richard	Secretary	447-4303
S. Schouweiler	SPED	447-4323
D. Fleming	Speech	447-4359